

AGENDA
VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
Village Hall Auditorium
9915 – 39th Avenue
Pleasant Prairie, WI
March 5, 2012
6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearings
 - A. Consider the extension of public water main improvements located in the right-of-way of 9230 and 9243 32nd Avenue and Resolution #12-08 authorizing construction of public improvements and levying special assessments for said project.
5. Citizen Comments (Please be advised per State Statute Section 19.84(2), information will be received from the public and there may be limited discussion on the information received. However, no action will be taken under public comments.)
6. Administrator's Report
7. New Business
 - A. Consider Resolution #12-09 - Preliminary Resolution declaring intent to exercise special assessment police powers in connection with the construction of public storm sewer improvements located in a new easement located to the rear of the properties east of 48th Avenue in the Devonshire Subdivision.
 - B. Consider Resolution #12-10 accepting the public street, infrastructure, landscaping and lighting improvements for the Woodfield Estates Subdivision located at 40th Avenue and 110th Street west of 39th Avenue.
 - C. Consider an Award of Contract for HVAC Services for various Village of Pleasant Prairie Buildings/Facilities.

Village Board Agenda
March 5, 2012

D. Consider renewal of an Animal Control Agreement with Clawz and Pawz.

E. Consider Ordinance #12-12 to amend Chapter 242 of the Municipal Code relating to LakeView RecPlex fees.

8. Village Board Comments

9. Adjournment

The Village Hall is handicapped accessible. If you have other special needs, please contact the Village Clerk, 9915 – 39th Avenue, Pleasant Prairie, WI (262) 694-1400



February 23, 2012

Alvin J & Kathy J. Klinkhammer
9243 32nd Avenue
Kenosha, WI 53142

RE: NOTICE FOR PUBLIC HEARING MARCH 5, 2012, 6:00 P.M. VILLAGE HALL

Alvin J & Kathy J. Klinkhammer:

The Village Board will conduct a public hearing on **Monday, March 5, 2012 at 6:00 p.m.** in the Auditorium at the Village Hall, 9915 – 39th Avenue. This public hearing will be the last meeting to be held concerning construction public water main improvements located in the right-of-way at 9230 and 9243 32nd Avenue.

PUBLIC HEARING MARCH 5, 2012, 6:00 P.M. VILLAGE HALL

This is the residents' opportunity to comment on the proposed project, prior to the Village Board making their decision to levy a special assessment to construct the storm water improvement project. If you cannot attend the hearing, please submit your written comments ahead of time to be considered by the Board. Enclosed you will find the official notice required by Wisconsin Statutes notifying you of the time and place of the public hearing.

If you have any further questions or require any additional information, please call the Village Engineer, Mike Spence, P.E., at (262) 948-8951 or myself at (262) 925-6721.

A handwritten signature in black ink, appearing to read "Michael R. Pollocoff".

Michael R. Pollocoff
Village Administrator

Enc.



February 23, 2012

Serena Faith Terra
9230 32nd Avenue
Kenosha, WI 53142

RE: NOTICE FOR PUBLIC HEARING MARCH 5, 2012, 6:00 P.M. VILLAGE HALL

Serena Faith Terra:

The Village Board will conduct a public hearing on **Monday, March 5, 2012 at 6:00 p.m.** in the Auditorium at the Village Hall, 9915 – 39th Avenue. This public hearing will be the last meeting to be held concerning construction public water main improvements located in the right-of-way at 9230 and 9243 32nd Avenue.

PUBLIC HEARING MARCH 5, 2012, 6:00 P.M. VILLAGE HALL

This is the residents' opportunity to comment on the proposed project, prior to the Village Board making their decision to levy a special assessment to construct the storm water improvement project. If you cannot attend the hearing, please submit your written comments ahead of time to be considered by the Board. Enclosed you will find the official notice required by Wisconsin Statutes notifying you of the time and place of the public hearing.

If you have any further questions or require any additional information, please call the Village Engineer, Mike Spence, P.E., at (262) 948-8951 or myself at (262) 925-6721.

A handwritten signature in black ink, appearing to read "Michael R. Pollocoff".

Michael R. Pollocoff
Village Administrator

Enc.



NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS

PLEASE TAKE NOTICE that the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin has adopted a preliminary resolution declaring its intention to exercise its police power to levy special assessments pursuant to section 66.0703, Wis. Stats., upon property within the following proposed assessment district for benefits conferred upon the property for construction of public water main improvements located in the right-of-way of 9230 and 9243 32nd Avenue.

A report, the estimated cost of improvements and a schedule of proposed assessments are on file at the Pleasant Prairie Village Hall, 9915 39th Avenue, and may be inspected there during any business day between the hours of 8:00 a.m. to 5:00 p.m.

You are further notified that the Governing body will hear all interested persons, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and the above described report **at 6:00 p.m. on the 5th day of March, 2012** in the Pleasant Prairie Village Hall. All objections will be considered at this hearing and thereafter the amount of the assessments will be finally determined.

Dated this 21st day of February, 2012.

A handwritten signature in cursive script that reads "Vesna Savic".

Vesna Savic
Deputy Village Clerk

Published: February 23, 2012

ASSESSMENT REPORT

**32nd AVENUE WATER MAIN EXTENSION PROJECT
PROJECT NO. E-12-001**

In accordance with the preliminary resolution of the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin adopted on February 6, 2012 with respect to special assessments to be levied on properties benefited by the 32nd Avenue Water Main extension, the undersigned reports as follows:

1. Plans. Attached, as Schedule A, final plans for the improvements described above;
2. Cost of Improvements / Assessment Method & Rate Calculation. Attached, as Schedule B is an estimate of the entire cost of the improvements, cost of the project for a 8-inch water main, and the assessment rate calculation;
3. Schedule of Proposed Assessments. Attached, as Schedule C, is a schedule of proposed assessments against each parcel of property benefited by the improvements. I have found in making this report that each parcel listed on said Schedule C is benefited by the construction of the improvements;
4. The new improvements include water main and related appurtenances. The improvements will provide public water supply and protect the public health and welfare of the citizens of the community;

The assessments set forth on Schedule C were determined on the following basis:

- The assessment for the water main utilized the estimated cost for an 8 inch water main which is used for residential construction and was based on a front footage for those benefitting;

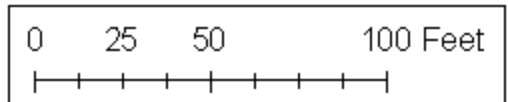
Dated this 22nd day of February, 2012



Michael R. Spence, P.E., Village Engineer

SCHEDULE A

32nd AVE WATER MAIN EXTENSION



SCHEDULE B
COST OF IMPROVEMENTS / ASSESSMENT METHOD & RATE CALCULATION

32nd Avenue Water Main Extension
VILLAGE OF PLEASANT PRAIRIE
PROJECT NO. E-12-001

1. Water main front footage assessment rate is based on the estimated per linear foot cost of an 8-inch diameter water main, which is used for residential construction.
2. The linear foot cost is calculated as the total project cost divided by the total length of water main. This cost was then divided in half to account for both sides of the road.
3. Total estimated project cost = \$28,000.00
4. The front-footage assessment rate is applied to each benefited property. The “frontage” is the lot dimension abutting the public right-of-way of each benefited property.

Assessment Rate Calculation-(Frontage Assessment)

Total estimated project cost:	= \$28,000.00
Total length of water main:	= 145 linear feet
Cost per linear foot of water main:	= \$193.10 / linear foot
Assessment rate:	= \$96.55 per assessable front foot

- Note: Final Assessment Bills will be based on actual costs.

Schedule C - Assessment Schedule

**32nd Avenue Water Main Extension
Village of Pleasant Prairie
Project No. E-12-001**

Assessment Rate per linear front footage = \$96.55

	Property Owner and Parcel No.	Frontage Water Main (feet)	Frontage Assessment	Net Benefits	Damages Awarded	Total Assessment
1	91-4-122-133-0300 Serena Faith Terra 9230 32nd Avenue Kenosha, WI 53142	122	\$11,779.10	\$11,779.10	\$0.00	\$11,779.10
2	91-4-122-133-0525 ALVIN J & KATHY J KLINKHAMMER 9243 32ND AVE Kenosha, WI 53142	99.5	\$9,606.73	\$9,606.73	\$0.00	\$9,606.73
	TOTAL ASSESSMENTS	221.5	\$21,385.83	\$21,385.83	\$0.00	\$21,385.83

RESOLUTION #12-08

**FINAL RESOLUTION AUTHORIZING CONSTRUCTION
OF PUBLIC IMPROVEMENTS AND LEVYING
SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY
WITH THE CONSTRUCTION OF PUBLIC WATER MAIN IMPROVEMENTS
LOCATED IN THE RIGHT-OF-WAY OF 9230 AND 9243 32ND AVENUE**

WHEREAS, the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin, on the 6th day of February, 2012, adopted a Preliminary Resolution #12-03 declaring its intention to levy special assessments pursuant to Section 66.0703, Wisconsin Statutes, upon the property benefited by the construction of public water main improvements located in the right-of-way of 9230 and 9243 32nd Avenue.

WHEREAS, the Village Board held a public hearing at Pleasant Prairie Village Hall, 9915 39th Avenue, Pleasant Prairie, WI at 6:00 p.m. on the 5th day of March, 2012 for the purpose of hearing all interested persons concerning the preliminary resolution and the report relating to the proposed improvements and assessments, and heard all persons who desired to speak at the hearing; and

WHEREAS, the Village Board has examined the report relating to the improvements and assessments (including the schedule of proposed assessments contained therein) and has considered the statements of those persons appearing at the public hearing;

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Pleasant Prairie, as follows:

1. The report pertaining to the construction of the above described public improvements, including plans and specifications therefore, is determined to be correct and is finally adopted and approved.
2. The improvements will be carried out in accordance with such report, and payment for the improvements shall be made by assessing the cost to the property benefited as indicated in the report.
3. The assessments shown on the report, representing an exercise of the police power, have been determined on a reasonable basis and are hereby confirmed. The total amount assessed is \$21,385.83. The amount assessed against each of the affected properties is listed on Schedule C.
4. The assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.

5. The property owners may, at their option, pay the assessments to the Treasurer in cash or up to twenty equal, annual installments, with interest from November 1, 2013 at the rate of 9% per annum on the unpaid balance. All assessments will be collected in installments as provided in the preceding sentence, except assessments with respect to which the property owner shall within 30 days from the date of the Installment Assessment Notice referred to in Section 6 below elected to pay the assessment in full as provided in such Notice.
6. The Clerk shall publish this resolution as a Class 1 Notice and mail a copy of this resolution and a statement of the final assessment against the benefited property to every interested person whose post office address is known or can with reasonable diligence be ascertained, including each property owner whose name appears on the assessment roll.

Passed and adopted this 5th day of March, 2012.

VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink, Village President

Attest:

Jane M. Romanowski, Village Clerk

Date Adopted: _____, 2012

Published:

RESOLUTION #12-09

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS IN CONNECTION WITH THE CONSTRUCTION OF PUBLIC STORM SEWER IMPROVEMENTS LOCATED IN AN A NEW EASEMENT LOCATED TO THE REAR OF THE PROPERTIES EAST OF 48TH AVENUE IN THE DEVONSHIRE SUBDIVSION

RESOLVED, by the Village Board of the Village of Pleasant Prairie, Kenosha County, Wisconsin:

1. The Governing Body hereby declares its intention to levy special assessments pursuant to Section 66.0703, Wis. Stats., upon property described in Schedule A hereto for special benefits conferred upon such property for the construction public storm sewer improvements located in an a new easement located to the rear of the properties east of 48th Avenue in the Devonshire Subdivision.
2. The Governing Body hereby determines that the construction of such improvements are in the best interest of and for the health and welfare of the Municipality and the property affected by the improvement and constitutes an exercise of the police power.
3. The assessment against any parcel may be paid in cash or in ten equal, annual installments.
4. The Clerk shall cause to be prepared a report which shall consist of:
 - A. Preliminary plans and specifications for the improvements.
 - B. An estimate of the entire cost of the proposed improvements.
 - C. A schedule of proposed assessments.
5. When the report is completed, the Clerk shall make a copy of the report available for public inspection
6. Upon completion of the report, the Clerk shall cause notice to be given stating the nature of the proposed improvement, the general boundary lines of the proposed assessment district, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and report. This notice shall be published as a Class 1 Notice and a copy shall be mailed, at least ten days before the hearing, to every interested party.

7. The hearing shall be held at the regular meeting place of the Governing Body at a time set by the Clerk in accordance with Section 66.0703(7(a)), Wis. Stats.

Passed and adopted this 5th day of March, 2012.

VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink, President

Attest:

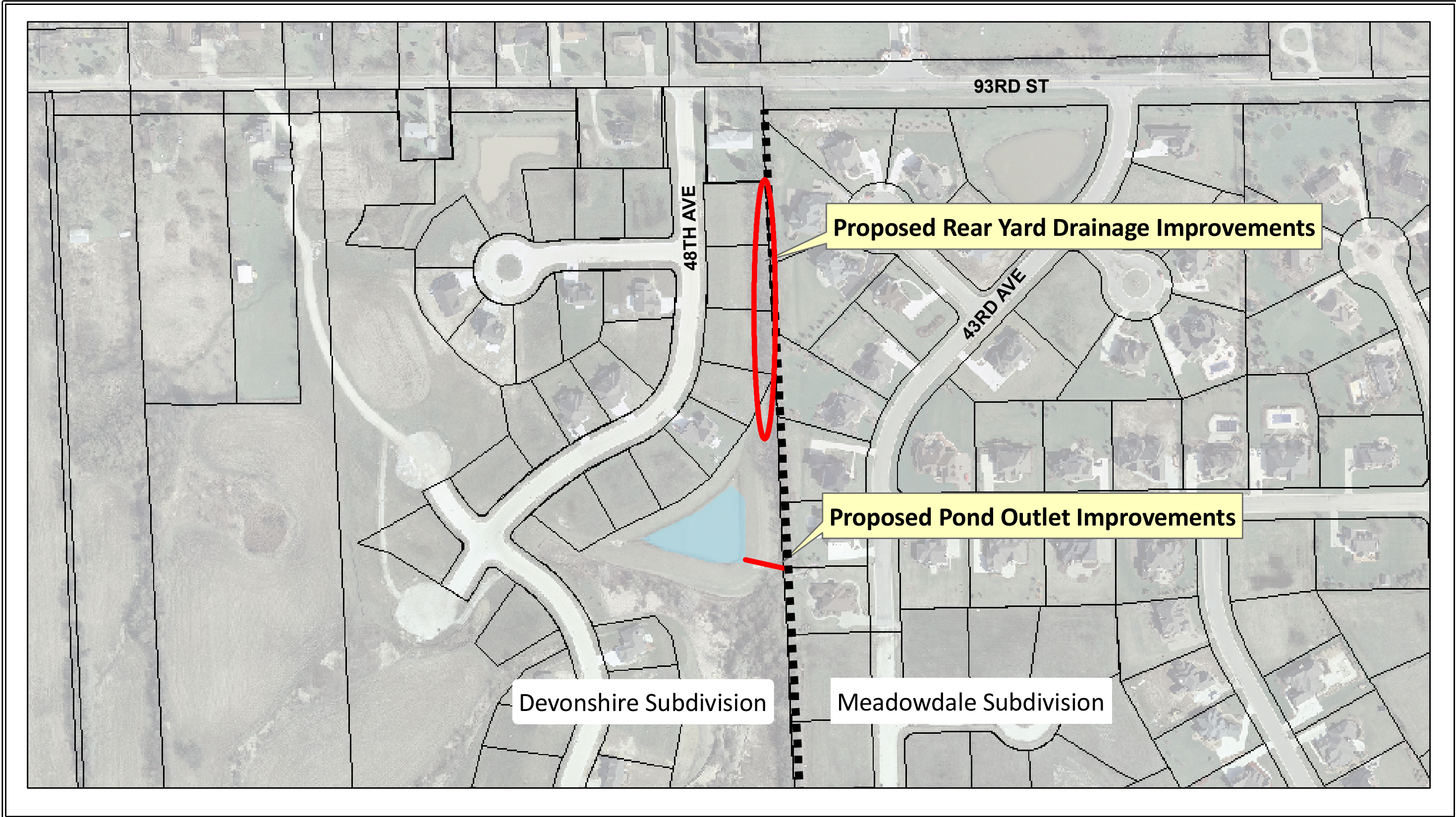
Jane M. Romanowski, Clerk

Posted:



DEVONSHIRE SUBDIVISION DRAINAGE IMPROVEMENTS


DRAINAGE IMPROVEMENT LOCATIONS



VILLAGE BOARD RESOLUTION #12-10

ACCEPTANCE OF PUBLIC IMPROVEMENTS RE: PUBLIC STREET, SANITARY AND STORM SEWER, WATER MAIN, STORMWATER BASIN, STREET LIGHT, STREET TREES AND LANDSCAPING IMPROVEMENTS FOR LOTS 1 THROUGH 7 AND OUTLOT 1 OF THE WOODFIELD ESTATES SUBDIVISION, PLEASANT PRAIRIE, WISCONSIN AS LEGALLY DESCRIBED BELOW

Legal Description:

Lot 1-7 and Outlot 1 of the Woodfield Estates Subdivision located in the Southeast One-Quarter of U.S. Public Land Survey Section 26, Township 1 North, Range 22 East of the Forth Principal Meridian lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin.

WHEREAS, on May 12, 2006, a Memorandum of Development Agreement between the Village and Woodfield Estates, LLC was duly recorded as Document No. 1479899 at the Kenosha County Register of Deeds Office; and

WHEREAS, the Woodfield Estates Final Plat as referenced in the Agreement the Developer dedicated, given, granted and conveyed, to the Village, certain right-of-way affecting the properties and certain areas included in the Development for the public street, sanitary and storm sewer, water main, stormwater basin, street light, street trees and landscaping improvements, and maintenance purposes and access purposes. These dedications are described on the approved Woodfield Estates Final Plat for the Development, which is a part of said Agreement; and

WHEREAS, all public improvements such as but not limited to public street, sanitary and storm sewer, water main, stormwater basin, street light, street trees and landscaping improvements have been completed, inspected and record information received.

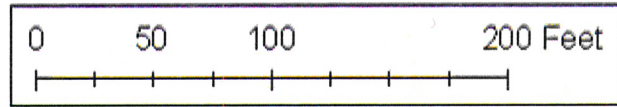
NOW THEREFORE, on 5th day of March, 2012 the Village of Pleasant Prairie Board of Trustees hereby accepts the public street, sanitary and storm sewer, water main, stormwater basin, street trees and landscaping improvements associated with the Lots 1 through 7 and Outlot 1 developed by Woodfield Estates, LLC as specified in said Agreement.

ATTEST:

John P. Steinbrink
Village President

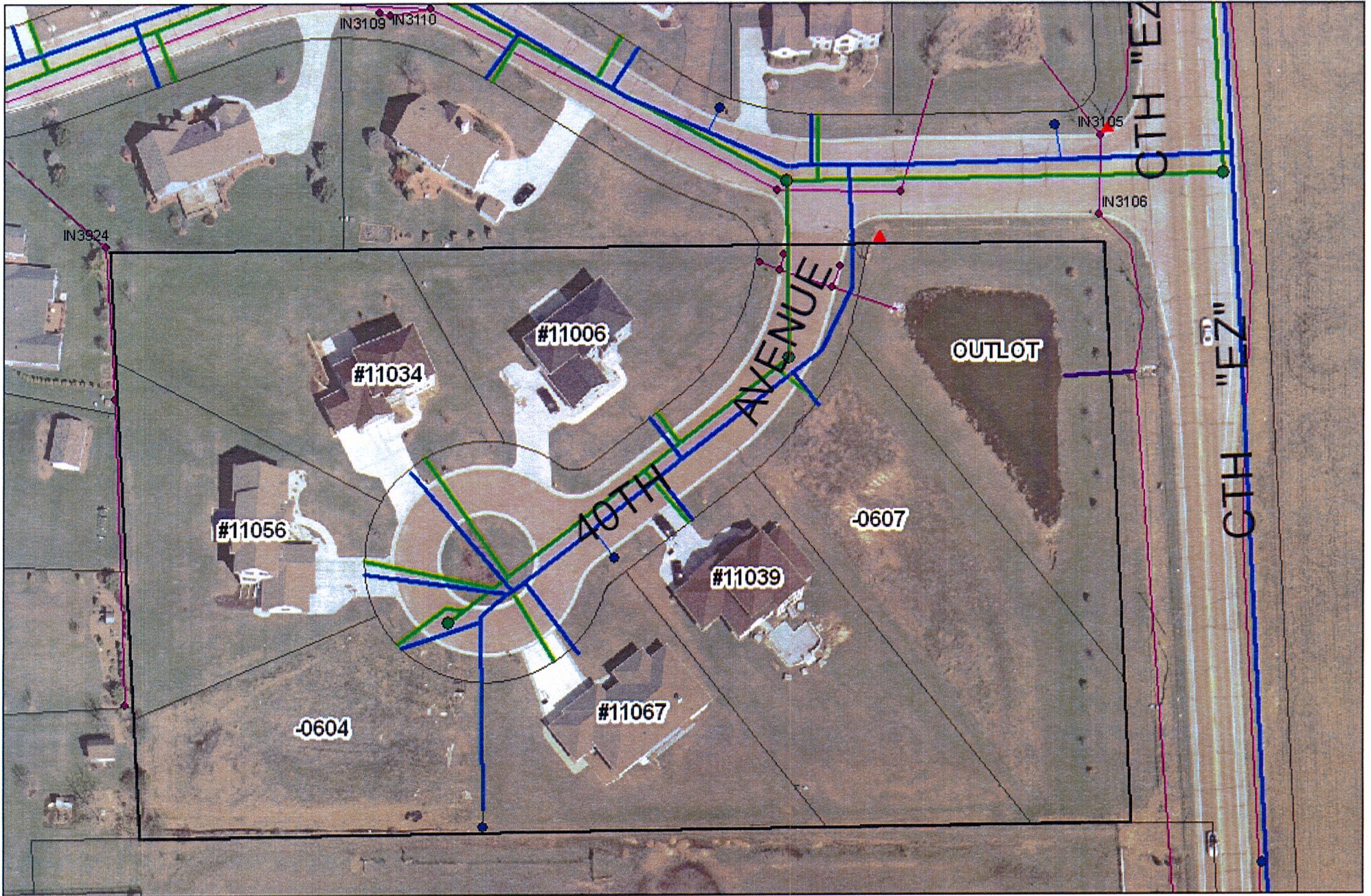
Jane M. Romanowski
Village Clerk

WOODFIELD ESTATES



LEGEND

Water	Blue line
Sanitary	Green line
Storm	Magenta line
Electrical	Red line





MEMORANDUM

TO: Village Board of Trustees

FROM: Michael R. Pollocoff, Village Administrator

DATE: March 5, 2012

SUBJECT: Consider an Award of Contract for HVAC Services for various Village of Pleasant Prairie Buildings/Facilities.

The Village currently contracts with different providers to service and maintain Village HVAC facilities. On February 3, 2012, the Village released RFP #12-01, entitled "Heating, Ventilation & Air Conditioning (HVAC) Services for various Village of Pleasant Prairie Buildings", in an effort to consolidate those services to one firm.

In general, pursuant to the RFP, responses were to provide a proposal to the Village for HVAC services for various Village buildings/facilities, including cost rates for each of the facilities. The HVAC services will include, but are not limited to: equipment installations, renovations, remodels, repairs, preventative maintenance and the general maintenance of all existing HVAC facilities.

The Village facilities to be serviced under a contract will be:

- Village Hall and Fire & Rescue Department #1
- Fire & Rescue Department #2
- RecPlex (including IcePlex & Aqua Arena)
- Roger Prange Municipal Building
- Baby U
- Wruck Beach Pavilion
- Lift Stations & Booster Stations

In response to the RFP, the Village received the following six (6) statements of qualifications:

- AccuTemp (Kenosha)
- Grunau Company (Oak Creek)
- Illingworth-Kilgust (Milwaukee)
- Lee Plumbing (Kenosha)
- Martin Petersen Company (Kenosha)
- United Mechanical (Racine)

SUMMARY & EVALUATION OF RFP RESPONSES

Company/ Firm	Location	Rate/Yr.	Work Rates \$/Hr. Regular/Emergency			Equip- Material Mark- Up	Response Times		Sub- Contractor		Warranty (Parts & Labor)
			Reg.	Over- Time	Sun/ Holiday		Stand	Emer	Mark -Up	Rate/ Hr.	
AccuTemp	Kenosha	\$58,220	\$85	\$115	\$145	30%	2 Hr.	2 Hr.	30%	\$90	1 Yr.
Grunau Company	Oak Creek	\$83/hr.	\$93/ \$95	\$124/ \$125	\$155/ \$156	10%	2 Hr.	1 Hr.	10%	N/A	1 Yr.
Illingworth- Kilgust	Milw.	\$49,186	\$98	\$142	\$176	30%	2 Hr.	2 Hr.	10%	N/A	90 Day
Lee Plumbing	Kenosha	\$14,348*	\$78	\$138	\$138	12.5%	4 Hr.	2 Hr.	10%	N/A	90 Day
Martin Petersen Company	Kenosha	\$45,130	\$99	\$135	\$169	10%	1 Hr.	1 Hr.	10%	\$125	1 Yr.
United Mechanical	Racine	\$129,674 (Yr. 1)	\$90	\$123/ \$123- \$135	\$135	25%	1-1.5 Hr.	1-1.5 Hr.	15%	Vary	Not Stated

*Lee Plumbing is unable to provide a proposal for the RecPlex, IcePlex, Aqua Arena due to the specialty license requirements to work on existing ammonia systems.

After an internal Village staff review of the six RFP responses, the staff believes that the Martin Petersen Company (MPC) proposal is the best qualified at the most reasonable and responsible cost. MPC was selected and is recommended for the following reasons:

- ❖ MPC has previous experience, an understanding and familiarity with Village buildings/facilities, in that MPC has been providing HVAC maintenance services at RecPlex since 2001 and has been providing HVAC services at the Roger Prange Municipal Building since 2006.
- ❖ Village staff has been satisfied with the experience and capabilities of the MPC technicians and their ongoing HVAC service at RecPlex and Roger Prange Municipal Building.
- ❖ MPC is located in Kenosha and had the lowest service response times for both standard and emergency service calls.
- ❖ MPC offers a 1-year warranty on materials and labor.
- ❖ MPC offers a low 10% mark-up on equipment and materials from wholesale rates.
- ❖ Under current contracts with MPC, MPC charges the Village the same rate for regular services hours (8 a.m. – 5 p.m., Mon.-Fri.) as it does for emergency, holiday and overtime hours. Indications are that MPC will continue to do so with a new contract.

The Village staff recommends that the Village Board award a base contract to Martin Petersen Company in the amount of **\$45,130** for the provision of HVAC services for various Village buildings/facilities. The Village Administrator is further authorized to execute necessary and reasonable additions/subtraction to this contract for fees, expenses, or additional work and/or service requests.

Contract to MPC - VB HVAC RFP #12-01 (3-5-12 VB Meeting)



REQUEST FOR PROPOSAL RFP #12-01

VILLAGE OF PLEASANT PRAIRIE WISCONSIN

Heating, Ventilation & Air Conditioning (HVAC) Services for various Village of Pleasant Prairie Buildings/Facilities

January 10, 2012

ISSUED BY:

**Village of Pleasant Prairie, Wisconsin
Administration Department
9915 39th Avenue
Pleasant Prairie, WI 53158**

REQUEST FOR PROPOSAL

Notice is hereby given that proposals will be received by the Village of Pleasant Prairie ("Village"), Wisconsin for:

RFP #12-01

Heating, Ventilation & Air Conditioning (HVAC) Services for various Village of Pleasant Prairie Buildings

RFPs shall be delivered/mailed to: Village Clerk, Village of Pleasant Prairie, 9915 39th Avenue, Pleasant Prairie, WI, 53158.

Proposals will be accepted until:

Date: FEBRUARY 3, 2012

Time: 5:00 P.M. (CST)

Proposals submitted after the above-noted due date and time will be rejected. Respondents accept all risks of late delivery of mailed submittals regardless of fault.

The Village reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate the Village to pay any costs incurred by respondents in the preparation and submission of their statement of qualifications. Furthermore, the RFP does not obligate the Village to accept or contract for any expressed or implied services.

It is the policy of the Village of Pleasant Prairie to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities.

The Village is committed to a program of equal employment opportunity regardless of race, color, creed, sex, age, nationality, disability, or sexual orientation. The successful consultant must comply with the Village of Pleasant Prairie's equal opportunity requirements.



Michael R. Pollocoff
Village Administrator

1/10/2012
Date

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 - F. RecPlex - IcePlex
 - G. RecPlex 50 Meter Pool

- H. Wruck Beach House
- I. Fire & Rescue Department #2, 8044 88th Avenue
- J. Baby U, 10000 Terwall Terrace
- K. Sewer & Water Facilities (lift stations, water towers/reservoirs & booster stations at various locations) – 2 Pages

1) PURPOSE & INTENT

The purpose of this document is to announce that the Village of Pleasant Prairie is soliciting requests for proposals for the purpose of contracting with a qualified consultant for HVAC services. This document also provides interested, qualified vendors with information to enable them to prepare and submit a proposal for consideration by the Village for HVAC services for various Village buildings/facilities. The HVAC services are to include, but are not limited to: equipment installations, renovations, remodels, repairs, preventative maintenance and the general maintenance of all existing HVAC facilities.

2) DEFINITIONS

The following definitions are used throughout this RFP:

- Contractor – Person/Firm that contracts to perform services in accordance with a contract
- Firm or Respondent – Entity submitting response to this RFP
- HVAC – Heating, Ventilation & Air Conditioning
- Village - Village of Pleasant Prairie

3) GENERAL VILLAGE INFORMATION

The Village of Pleasant Prairie is conveniently located in southeastern Wisconsin, on I-94, between Chicago and Milwaukee on the shores of Lake Michigan. The Village is a progressive municipality offering an array of residential, recreational, commercial, and industrial opportunities. The Village strives to provide the best quality of life for its citizen's at the most affordable tax rate possible. The elected Village Board of Trustees has strived to provide a professionally managed and well-planned municipality that represents a harmonious balance between residential, commercial, manufacturing, conservancy, and agricultural land uses. The Village offers comprehensive municipal services such as a professional full-time police department, professional fire department that provides paramedic rescue services, engineering and public works, a sewer and water utility, professional office of planning and development and administrative services for the Village.

4) SCOPE OF SERVICES

The scope of services includes, but is not limited to, the following:

- Repair, removal and installation of HVAC equipment.
- Seasonal and preventative maintenance to all existing HVAC equipment (e.g. condenser units, condenser coils, filters, air handling/exchange units, exhaust/return fans, boilers, belts, electronics, water pumps, heat pumps, swimming pool equipment, geothermal equipment, air conditioning units, heaters, make-up air units, (de)humidifiers, roof top units, VAV boxes, ductwork, bearings, furnaces, RTUs, AHUs, MUA, insulation, piping, motors, and fixtures).
- Locate, quote product and labor costs.
- Provide a performance standard or guarantee for all work performed, including preventative maintenance, (i.e. a guarantee providing the number of days that the work performed is good for without charging the Village additional repair/maintenance fees should the work performed not meet the performance standard).

5) VARIOUS VILLAGE BUILDINGS & FACILITIES

The buildings and facilities to be serviced under the contract include:

- Village Hall and Fire & Rescue Department #1, 9915 39th Avenue
- Fire & Rescue Department #2, 8044 88th Avenue
- RecPlex, 9900 Terwall Terrace
- Roger Prange Municipal Building, 8600 Green Bay Road
- Baby U, 10000 Terwall Terrace
- Wruck Beach Pavilion, 9999 Park Drive
- Sewer Facilities (lift stations at various locations)
- Water Facilities (water towers/reservoirs & booster stations at various locations)

6) GENERAL INSTRUCTIONS AND FORMAT

The evaluation and selection of a consultant will be based on the information submitted in the proposal, plus references and any required interviews/presentations. Consultants shall respond clearly and completely to all requirements. Failure to respond to each of the requirements in the RFP may be the basis for rejecting a proposal.

The submitted qualifications shall be typed and submitted on 8.5" x 11" inch paper and bound securely. Tables/Graphs/Charts and other non-verbiage exhibits may be submitted on 11" x 17" inch paper, properly folded to an 8.5" x 11" inch size and bound securely within the document. There is no page limit to the responses.

7) SUBMITTAL PROCESS & REQUIREMENTS

Proposals are sought from firms with recognized expertise servicing and installing HVAC facilities with experience in the public sector. Proposals shall include the following:

1. A cover letter/statement of interest indicating the firm's interest in the proposal.
2. Firm's name, address, and name(s) of primary contact person(s).
3. A summary of firm's experience in the requested service areas.
4. Provide three (3) samples of related/comparable past service contracts that would serve as examples of experience and expertise necessary for this proposal.
5. A description of the firm's experience(s) working with municipal government, public sector work.
6. Provide the firm's minimum response time (i.e. readiness to serve) to serve the various Village buildings and facilities.
7. Provide written evidence of ability to work on short notice, non 9-5 hours, weekends, Holidays and within tight time constraints. Provide information on how many hours, days, weeks notification must be given prior to scheduling a project.
8. Provide a minimum of three (3) references related to the services being requested in this RFP with full names, titles, addresses, telephone numbers, fax numbers and email addresses.
9. Provide a performance standard or guarantee structure for all work performed, including preventative maintenance.
10. Submit **RATE SHEET** (See #18 below).
11. Submit **JOB EXAMPLE** (See #19 below).

12. Firms must submit **one (1) original** (clearly labeled as such) **PLUS five (5) copies** of all materials required for acceptance of their qualifications on or before **5:00 p.m. on FEBRUARY 3, 2012**, via U.S. Mail, UPS, Fed Ex, DHL, Airborne, etc. to:

Village of Pleasant Prairie
Attn: Village Clerk
Village Hall
9915 39th Avenue
Pleasant Prairie, WI 53158

The Village of Pleasant Prairie does **not** accept facsimile or email submitted proposals. A firm, if it so chooses, may hand-deliver its proposal package on or before the date and time listed above. All submittals must be date-stamped by the Village of Pleasant Prairie Municipal Clerk no later than the stated time. **Submittals received after 5:00 p.m. on FEBRUARY 3, 2012 will not be accepted.**

All submittals must be packaged, sealed, and clearly labeled to show the following information on the outside of the package:

Firm's Name and Address
RFP Title – **"Village of Pleasant Prairie – HVAC Services"**
RFP Due Date of **FEBRUARY 3, 2012**

It is not the intent of this RFP to solicit an overly long response, but it is important the firm's experience/expertise is adequately described. It will, for example, be much more useful to address abilities and expertise directly comparable to this project than to include an exhaustive list of all projects completed by the firm. Village staff will review the submitted proposals and will select firms to meet with in an interview format, to discuss the proposal and firm qualifications, in greater detail. The selected contractor will meet with the Village to negotiate compensation for the proposal, and prepare a contractual agreement between the Village and the contractor, as soon after the final selection as is reasonable.

8) QUALIFICATIONS

This project will require the firm to have the following qualifications:

- Five (5) or more years of HVAC experience.
- Experience working with municipal government.
- Must be able to provide a minimum response time to Village HVAC emergencies.
- Ability to become knowledgeable of the existing HVAC infrastructure in the various Village buildings and facilities.
- Ability to read and comprehend plans, drawings and specifications.
- Ability to effectively communicate, both verbally and written, with Village personnel.
- Ability to provide service in a timely manner, which includes emergency service as necessary.
- Must be available on short notice, non 8:00 a.m.-5:00 p.m. hours, weekends and Holidays.
- Knowledge of HVAC facilities associated with swimming pools, including geothermal system maintenance).
- All contractors shall comply with the "Contractor Qualification Ordinance of the Village" requiring prequalification of bidders prior to obtaining bidding

documents or submitting bids or to act as a contractor or subcontractor on any public improvement project (See Section 17q.)

9) CALENDAR OF EVENTS

Listed below are estimated dates and times of actions related to this RFP. In the event that the Village finds it necessary to change any of the specific dates and times, it will do so by issuing amendments to this RFP. Failure by the Village to issue amendments to this schedule will not invalidate this selection process.

RFP SCHEDULE*:

EVENT	DATE
RFP Release	January 10, 2012
Questions (if any) Due	January 20, 2010
RFP Responses Due	February 3, 2012
Internal Village Review of RFP Responses	Week of February 5, 2012
Interviews with Firms	Week of February 19, 2012
Recommendation to the Village Board	March 5, 2012
New Contract in Place	March 2012 - Pending Village Board approval

**Schedule could be amended as deemed appropriate and necessary by the Village.*

10) EVALUATION CRITERIA

The Village staff will review and evaluate all submittals. The Village reserves the right to select the submittal that it deems to be in the best interest of the project, or to reject any and all submittals. The selection of the Consultant will be based on the following criteria:

- Consultant's understanding and familiarity with the Village's objectives, the work involved, and the nature of the proposed HVAC services.
- Previous experience and capabilities of firm with similar projects.
- Experience and capabilities of proposed project team and key team members.
- Overall quality of statement of qualifications.
- Consultant's ability to respond to Village HVAC emergencies in a timely manner.
- Consultant's ability to respond on short notice, non 8:00 a.m.-5:00 p.m. hours, weekends and Holidays.
- Demonstrated ability to work in a flexible, responsive manner with the Village staff.

11) EVALUATION COMMITTEE, SELECTION & AWARD PROCESS

a) Evaluation committee. The Village RFP Evaluation & Selection Committee will consist of:

- Michael Pollocoff, Village Administrator
- Thomas Shircel, Assistant Village Administrator
- Michael Spence, Village Engineer
- John Steinbrink, Jr., Public Works Director
- Thomas Patrizzi, RecPlex Facilities Director

The evaluation committee members have been selected because of their special expertise and knowledge of the service(s) and/or product(s) that are the subject of this RFP.

b) Preliminary evaluation:

The RFPs will be initially reviewed to determine if mandatory requirements outlined in this RFP are met. Failure to meet mandatory requirements may result in the qualifications being rejected.

c) Rating of proposals:

Accepted proposals will be reviewed by individual members of the evaluation committee before discussing results as a full committee. As a part of the review of the RFPs, the evaluation committee shall ensure that the proposals meet and adhere to the purpose, intent, scope, objectives, timeframes, submittal instructions, and format requirements of this RFP. The committee may review references and request interviews/presentations, although the committee reserves the right to make a selection based on submitted proposals without scheduling interviews. The resulting information will be used to rate the proposals. The evaluation committee's assessment will be based on the degree to which the respondents meet the requirements of this RFP.

d) Interviews/Presentations

If requested by the Village, firms with the highest ranked proposals, based on the evaluation of the written proposals, may be required to participate in an interview(s)/presentation(s) to support and clarify their proposals. The Village will make every reasonable attempt to schedule interview(s)/presentation(s) at a time that is agreeable to the firm. Failure of a firm to attend and participate in an evaluation committee-scheduled interview/presentation may result in the rejection of that firm's opportunity for award of contract.

e) Final evaluation:

Upon completion of any interviews/presentations by the respondents, the Evaluation & Selection Committee will review its evaluations and make any necessary ranking adjustments based on the information obtained in the interview/presentation, possible reference checks, and any other pertinent respondent information.

f) Right to reject qualifications and negotiate contract terms:

The Village reserves the right to reject any and all proposals. The Village reserves the right to negotiate the terms of the contract, including the award amount, with the selected consultant prior to entering into a contract.

g) Award of contract:

The Village reserves the right to make an award without further discussion of the submittals. The firm selected as the apparently successful firm will be expected to enter into a contract with the Village. The foregoing should not be interpreted to prohibit either party from proposing additional contract

terms and conditions during the negotiations of the final Contract. If the selected firm fails to sign the Contract within ten (10) business days of delivery of the final Contract, the Village may elect to negotiate a Contract with the next-highest ranked firm. The Village shall not be bound, or in any way obligated, until both parties have executed a Contract. No party may incur any chargeable costs prior to the execution of the final Contract. A sample Village contract is provided by the Village. Following consultant selection, the successful consultant shall prepare a proposal and scope of work for review by the Village. Once the Village and Consultant have reached an agreement on the scope of services, a final contract will be prepared by the Village.

12) HOURS OF SERVICE

All services, parts and labor must be approved by the Village Administrator or his/her designee. A purchase order will be issued upon his/her approval. Emergency repairs may be approved verbally by the Village Administrator or his/her designee.

13) PARTS AVAILABILITY

The parts stock for all equipment covered herein shall be based on equipment manufacturer's recommendations for routine expendable parts, normal yearly replacement parts and multi-year replacement parts. The service contractor has the option of stocking locally or having access to immediate delivery of parts for the purpose of providing service on an emergency basis. In either case, the service contractor is expected to have emergency parts available.

14) COMBUSTIBLE MATERIALS

All combustible materials shall be handled and stored in compliance with all State and Federal safety codes and regulations. Thinners, fluid and loose dry products being used by the service contractor on site shall be kept covered at all times.

15) SPECIAL REPORTS

The service contractor shall maintain a record of all repairs relating to the equipment included in this RFP. Written reports are to be turned in to a designated Village employee upon completion of each repair as long as equipment checks out satisfactorily. If a problem is found that has the potential to be a major problem, or if it may be the cause for shutdown repairs, this problem must be directly brought to the attention of either the Village Engineer or Public Works Director, (or to the RecPlex Facilities Director if the problem is associated with the RecPlex) so that a plan of action can be formulated for the most timely repair to the equipment. As a condition of this proposal, a plan of action report as to how the equipment is to be repaired is to be included.

16) REFRIGERANT STATUS REPORT

A Refrigerant Status Report shall be executed every time refrigerant is added to or removed from any air conditioning unit. This form shall comply with EPA guidelines in form and content. Once copy of each form shall be given to the Village Engineer, one copy shall be given to the Public Work Director, one copy left on the jobsite in close proximity to the machine and copies retained at the Contractor's office.

17) MISCELLANEOUS

a. Questions

Questions regarding this RFP may be directed to Michael Spence, Village Engineer, via e-mail at mspence@plprairiewi.com. Unauthorized contact regarding this RFP with other Village employees may result in disqualification from consideration in the proposal. Any oral communications will be considered unofficial and non-binding on the Village, unless it is followed by a written statement from the Village.

b. Rejection of Submittals

The Village reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate the Village to pay any costs incurred by respondents in the preparation and submission of their qualifications. Furthermore, this RFP does not obligate the Village to accept or contract for any expressed or implied services.

c. Withdrawal of Qualifications

Consultants may withdraw a proposal, in writing, at any time up to the proposal due date and time. The written withdrawal notice must be received by the Village Clerk. The notice must be signed by an authorized representative of the consultant.

d. Incurring Costs

The Village is not liable for any cost incurred by consultants in replying to this RFP.

e. Proprietary Proposal Material

Any proprietary information revealed in the proposal should be clearly identified as such by the respondent.

f. Terms

There is no expressed or implied obligation of the Village to reimburse firms for any costs incurred in preparing proposals in response to this request. The Village reserves the right to reject any and all proposals and to modify the scope of services. The Village further reserves the right to retain all proposals submitted and to use any idea in a proposal regardless of whether that proposal is selected.

g. Signatures

RFPs shall be signed by one of the legally authorized officers of the submitting firm/corporation. If awarded the contract, the contract shall also be executed by said officer.

h. Contract Term

The term of the contract will be for a two (2) year period with the Village option to renew for an additional one (1) year.

i. Contract Negotiation

The Village reserves the right to negotiate all elements of the submittals, proposals, terms and conditions, and/or scope of work as part of the contract negotiation process prior to any formal authorization of the contract by the Village.

j. Equal Opportunity Employment

The successful consultant(s) must comply with the Village equal opportunity requirements. The Village is committed to a program of equal employment opportunity regardless of race, color, creed, sex, age, nationality or disability.

k. Title VI

It is the Village's policy to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities.

l. Insurance Requirements

The selected firm shall maintain insurance that is sufficient to protect the firm's business against all applicable risks, as set forth in the Village's Standard Insurance Requirements. Please review insurance requirements prior to submitting a statement of qualifications. If selected firm is unable to meet these standard requirements, please note current or proposed insurance coverages in submittal. Standard requirements may be negotiated if it is in the best interest of the Village.

m. Non-Endorsement

As a result of the selection of a firm to supply products and/or services to the Village, firm agrees to make no reference to the Village in any literature, promotional material, brochures, sales presentation or the like without the express written consent of the Village.

n. Non-Collusion

Submittal and signature of a statement of qualifications swears that the document is genuine and not a sham or collusive, and not made in the interest of any person not named, and that the consultant has not induced or solicited others to submit a sham offer, or to refrain from proposing.

o. Compliance with Laws & Regulations

In addition to nondiscrimination and affirmative action compliance requirements previously listed, the consultant or consultants ultimately awarded a contract shall comply with federal, state and local laws, statutes and ordinances, and industry standards relative to the execution of the work. This requirement includes, but is not limited to, protection of public and employee safety and health; environmental protection; waste reduction and recycling; the protection of natural resources; permits; fees; taxes; and similar subjects.

p. Public Records

Under Wisconsin state law, the documents (including but not limited to written, printed, graphic, electronic, photographic or voice mail materials and/or transcriptions, recordings or reproductions thereof) submitted in response to this RFQ (the "documents") become a public record upon submission to the Village, subject to mandatory disclosure upon request by any person, unless the documents are exempted from public disclosure by a specific provision of law. If the Village receives a request for inspection or copying of any such documents it will promptly notify the person submitting the documents to the Village (by U.S. mail and by fax if the person has provided a fax number) and upon the written request of such person, received by the Village within five (5) days of the mailing of such notice, will postpone disclosure of the documents for a reasonable period of time as permitted by law to enable such person to seek a court order prohibiting or conditioning the release of the documents. The Village assumes no contractual obligation to enforce any exemption.

The Village does not accept any responsibility for agreements, contracts or purchase orders issued by other public agencies to the consultant. Each public agency accepts responsibility for compliance with any additional or varying laws and regulations governing purchase by or on behalf of the public agency. The Village accepts no responsibility for the performance of the consultant in providing goods and/or services to other public agencies, nor any responsibility for the payment price to the consultant for other public agency purchases.

q. Chapter 150-8 of the Village Municipal Code

Pursuant to Chapter 150-8 of the Village Municipal Code, all contractors shall comply with the "Contractor Qualification Ordinance of the Village" requiring prequalification of bidders prior to obtaining bidding documents or submitting bids or to act as a contractor or subcontractor on any public improvement project. It shall be unlawful to, and no person shall, act as a contractor or subcontractor on any public improvement project within the Village unless such person is duly qualified pursuant to said Chapter.

r. Clarification and/or Revisions of this RFP:

Revisions to this RFP will only be made by an official written amendment issued by the Authority. In order to be eligible to receive amendments to this RFP, all respondents are responsible to notify the Authority of its official contact person, address and email address. All amendments/clarifications will be forwarded to the respondents of record.

18) RATE SHEET

Firms should familiarize themselves with the local conditions affecting the cost of the work and the locations of the work. Firms are required to perform, provide and furnish all of the labor, materials, necessary tools, fees, permits and equipment including transportation services necessary to complete the work. **Please complete your firm's work rates below and submit with your proposal.**

A. Service Work Hourly Rate:

Regular Working Hours
(8 AM – 5 PM, Mon.-Fri.) \$ _____

Overtime Working Hours:
(5 PM – 8 AM, Mon.-Fri.)
(5 PM – Fri 12 Midnight & Sat.) \$ _____

Sunday Hours:
(12 AM Sat. – 8 AM Mon.) \$ _____

Holidays:
(5 PM prior night – 8 AM following day) \$ _____

B. Emergency Work Rate:

Regular Working Hours
(8 AM – 5 PM Mon.-Fri.) \$ _____

Overtime Working Hours:
(5 PM – 8 AM Mon.-Fri.)
(5 PM – Fri 12 Midnight Sat.) \$ _____

Sunday Hours:
(12 AM Sat. – 8 AM Mon.) \$ _____

Holidays:
(5 PM prior night – 8 AM following day) \$ _____

C. Preventative Maintenance Charge \$ _____

D. Equipment/Material Mark-up from Wholesale Rates (%):
_____ %

E. 4. Response Times: Hours/Days

Standard Response _____

Emergency Response _____

F. 5. Sub-Contractor:

Rates \$ _____

Mark-Up % _____ %

19) JOB EXAMPLE

To better evaluate your proposal, please furnish a total cost for the following job example. **Please complete "EXAMPLE A" below and submit with your proposal with supporting documentation.**

"EXAMPLE A"

Provide Total Cost to supply and install a 5 ton Commercial Packaged RTU that provides Heating and Cooling. Including 50 ft. of natural gas piping.

Total Cost = \$ _____

Please **provide Detailed Fee Schedule** to support your job example and attach **Detailed Pricing** for clarification of your Total Cost. Clearly label as: **"Job 'Example A' - Detailed Pricing"**.

**INVENTORY OF EQUIPMENT
VILLAGE OF PLEASANT PRAIRIE - VILLAGE HALL**

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
POWER CHARATCUISTICS	1	AHU		M# IK8.5 S# LM-95894	LAUNDRY	4
CARRIER	1	CONDENSER		M# 38AKS016-521 S# 3005G50026	OUTDOORS EAST WALL	2
WEIL MCLAIN	2	BOILERS		NA	BASEMENT/SIDE BY SIDE	2
PLYMOVENT	1	EX. FAN	EF3	FSBT-6D	EXHAUST FAN FOR F.D.	3
CARRIER	1	RTU		M# 48TJD014-511GA S# 3596G30602	ROOF	4
CARRIER	1	RTU		M# 48TFE012-A-511 S# 2006G50779	ROOF	4
YORK	1	AHU		M# GHC024SA S# MDWS192235	1ST FLOOR KITCHEN	4
TRANE	1	AHU		M# TWV025B140A1 S# L25356365	FILES/PHONE ROOM	4
YORK	1	CONDENSER		M# H1CB024S06B S# MBWM101370		2
TRANE	1	CONDENSER		M# TTN024D100A1 S# L235453BF		2
GREENHECK	1	EX. FAN	EF1	M# 6-095-D S# 05623070		3
	1	EX. FAN	EF4			3
PVC	1	EX. FAN	EF2	M# DX7B		3

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

**INVENTORY OF EQUIPMENT
SCHEDULE B**

ROGER PRANGE

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Trane	1	Rooftop Unit		YCD480	Roof	4
Cook	1	Exhaust Fan			Roof	1
Trane	5	Vavboxes			Various	2
Carrier	23	VAV Box		Misc	Ceiling	2
B&G	3	HW Circ Pump		Misc	Boiler Room	2
Carrier	1	Air Handler		39NXH321N	Mezz Room	4
Carrier	1	Remote Condenser		38AH054-500DA	Ground	2
Greenheck	13	Exhaust Fan		Misc	Roof	1
Reznor	16	Unit Heater		Misc	Various	1
Peerless	1	Boiler		G-710FDAW	Mezz. Room	2
Carrier	1	Furnace		58MXA060-12	Foggy's Landing	1
Carrier	1	Condensing Unit		38CKB030-301	Foggy's Landing	1
Trane	1	Air Handler		TWE090A300BB	Don Wruck Beach Pavillion	4
	1	Condensing Unit			Don Wruck Beach Pavillion	1
Trane	1	Duct Furnace			Don Wruck Beach Pavillion	1
Berko	1	Electric Cab Heater			Ballfields Pavillion	1
Air Therm/ Misc	9	Cab Heaters		Misc	Various	1

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

**INVENTORY OF EQUIPMENT
RECPLEX**

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Carrier	2	Rooftop Unit		M# 48EJD068-600HC S# 1900F01445 S# 1900F01439	Roof	4
Carrier	2	Air Handling Unit		39T49	Mechanical Room	4
Carrier	2	Condensing Unit		38AH-074-6	Roof	2
Barry Blower	1	Exhaust Fan		270AFH	Mechanical Room	2
Barry Blower	2	Return Fan		300AFH	Mechanical Room	2
Patterson-Kelly	3	Hot Water Boilers		SD-1900	Mechanical Room	2
Bell & Gossett	2	Hot Water Pumps		1510-4BC	Mechanical Room	2

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

**INVENTORY OF EQUIPMENT
SCHEDULE B**

REC PLEX

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Trane	1	Tracer Summit				4
Trane	7	Roof Top Unit	RT	YCD-120 through YCD-330		4
Acme	6	Exhaust Fans	EF			2
Weil McLain	2	Boilers	B1-B2			2
B&G	2	Boiler Pumps				2
Trane	23	VAV Boxes	VAV			4

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

INVENTORY OF EQUIPMENT
SCHEDULE B

REC PLEX

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Liebert	1	Computer Rm AC		VH290AHCAE-1 707062-001	Fiber Optic Computer Room	4

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

**INVENTORY OF EQUIPMENT
ICEPLEX**

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Markel	22	Electric Heaters		VCWF		2
Trane	1	Make Up AIR	MU-1			2
AAON	1	Make Up Air	MU-2			2
Sterling	10	Unit Heaters	GH	QVEB		2
Concepts	2	Dehumidification		Concepts and Design		2
Trane	4	Roof Top Units	RT	YCD-120 Through YCD-330		4
Acme	9	Exhaust Fans	EF			2
Trane	9	VAV Boxes	VAV		Complex	4
Trane	1	Tracer Summit		Summit		4
	5	Cabinet Heaters			1 each in upstairs bathrooms	2
Berko	4	Heaters				
AAON	1	MUA				
NA	3	Split Systems		NA		2

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

**INVENTORY OF EQUIPMENT
REC PLEX 50 METER POOL**

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
TRANE	1	HEAT PUMP	HP-1	GEHE 1204	WEST ADDITION	4
TRANE	1	HEAT PUMP	HP-2	GEHE 0241	WEST ADDITION	4
TRANE	1	HEAT PUMP	HP-3	GEHE0241	WEST ADDITION	4
TRANE	1	HEAT PUMP	HP-4	GEHE0604	WEST ADDITION	4
TRANE	1	HEAT PUMP	HP-5	GEHE0484	WEST ADDITION	4
TRANE	1	HEAT PUMP	HP-6	GEHE	WEST ADDITION	4
TRANE	1	HEAT PUMP	HP-7	GEHE0364	WEST ADDITION	4
TRANE	1	HEAT PUMP	HP-8	GEHE0181	WEST ADDITION	4
B&G	9	PUMPS		MISC	MECHANICAL ROOMS	2
ANNEX AIR	1	AIR EXCHANGE	HX-1	ERP-1-09-FP	MECHANICAL ROOM	4
BROAN	2	EXHAUST FAN		NA	WOMENS AND MENS WASHROOM	2
ANNEX AIR	1	AIR HANDLER	AHU-1	ERP-1-30-FP-C-H	MECHANICAL ROOM	4
ANNEX AIR	1	AIR EXCHANGE	HX-2	ERP-1-09-FP	MECAHANICAL ROOM	4
ANNEX AIR	1	AIR HANDLER	AHU-2	ERP-1-30-FP-C-H	MECHANICAL ROOM	4
GREENHECK	2	POOL PURGE	EF1 EF2	LBP-54-75	POOL AREA ROOF	4
GREENHECK	8	MISC ROOMS	NA	6-095-D-X	VARIOUS ROOMS	2
GMARK	2	UNIT HEATER	ECUH-1	CU945	MECHANICAL ROOM	2
DATA AIRE	1	SPLIT SYSTEM	CRU-1	DAPC-0312	MECHANICAL ROOM	2

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

**INVENTORY OF EQUIPMENT
BEACH HOUSE**

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Trane	1	Air Handling Unit		TWE090A300BB	Mechanical Rm	4
Trane	1	Duct Furnace		GMND017ADE20000	Mechanical Rm	2
Trane	1	Condensing Unit			Roof	2

NOTE: MISSING INFORMATION WILL BE OBTAINED ON THE FIRST VISIT (WHERE POSSIBLE)

**INVENTORY OF HVAC EQUIPMENT
FIRE STATION #2 - 8044 88TH AVE.**

Maunufacturer	Quantity	Description	Model #	Location
Modine	1	Make-Up Air Heater	DHE200SFM	Apparatus Bay
Cook	1	Exhaust Fan	150R4B	Roof - Bay
Solartronic	1	Radiant Tube Heater	ST 125 40/50	Apparatus Bay
Solartronic	4	Radiant Tube Heater	ST 100 30/40/50	Apparatus Bay
York	1	RTU	D1NA36NO7225C	Roof - Classroom
York	1	RTU	D1NA024N05606C	Roof - Classroom
York	1	RTU	D1NA048N11025C	Roof - Classroom
York	1	Condenser	H2OBO36S25A	Roof - Classroom
York	1	Furnace	G-UA36521C	Basement
Unknown Brand	1	Electric Wall Heater	CU93504243FFB	Stairwell
Unknown Brand	1	Electric Wall Heater	CU93504243FFB	Hosetower
Plymovent	1	Vehicle Exhaust Fan	FSBT-6D	Roof - Bay

**INVENTORY OF HVAC EQUIPMENT
BABY U - TERWALL TERRACE**

<u>Manufacturer</u>	<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Location</u>
Carrier	1	Furnace - Forced Air	9200 Weather Maker	Basement
Payne	1	Air Conditioner	PA13NA080-S	Outdoor

Lift Station HVAC Info

LIFT_STATION	ADDRESS	Heater	Heater_Size	Heater_Model	Fuel_Type
Zirbel Lift Station	11240-84th Street	Reznor	3700 BTU	4DAP45	Natural Gas
Highway 192 Lift Station	6901-88th Avenue	Portable	1500w	Heat Wave	Electric
Highway 165 Lift Station	11350-104th Street	Reznor	48000BTU		Natural Gas
Carol Beach Lift Station	800-111th Street	Portable	1500w	Heat Wave	Electric
73-1 Lift Station	8000 128th Street	Berko		HUHAA324	Electric
73-1 Lift Station	8000 128th Street	Marley		X-Series (Mod B)	Electric
Bentz Road Lift Station	8504 Green Bay Road	Reznor	45000BTU	CEEXL45	Natural Gas
63rd Avenue Lft Station	6300 100th Street	Portable	1500w	Heat Wave	Electric
Heritage Valley Lift Station	8812-105th Avenue	Portable	1500w	Heat Wave	Electric
Carol Beach Unit A Lift Sta.	680-101st Street	Portable	1500w	Comfort Zone	Electric
Carol Beach Unit #6 Lift Sta.	9439-8th Avenue	Portable	1500w	Comfort Zone	Electric
Post Office Lift Station	4206-101st Street	N/A	N/A	N/A	N/A
Slater's Lift Station	3800-88th Place	N/A	N/A	N/A	N/A
Park Lift Station	Wruck Pavillion	N/A	N/A	N/A	N/A
Lake View Lift Station	9788-88th Avenue	Reznor	75,000BTU	F 75	Natural Gas
Lake View Lift Station	9788-88th Avenue	Vantage	60,000BTU	CTH2-60	Natural Gas
Lake View Lift Station	9788-88th Avenue	Vantage	60,000BTU	CTH2-60	Natural Gas
Saint John's Lift Station	4600-93rd Street	Portable	1500w	Heat Wave	Electric
Chateau Lift Station	7878-115th Avenue	Reznor	45000BTU	WDAS45	Natural Gas
South Central Lift Station	7101-Springbrook Road	Berko		HUHAA324	Electric
South Central Lift Station	7101-Springbrook Road	Marley		X-Series (Mod B)	Electric
Sewer D	10201-Wilmot Road	Amana	92,000BTU	GMH950904CXAA	Natural Gas
Sewer D	10201-Wilmot Road	Dayton	75,000	3E368E	Natural Gas

Booster Station HVAC Info

Booster Station 2	10415-Sheridan Road	Modine	350,000BTU	PDPP350AE0130	Natural Gas
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Booster Station 2	10415-Sheridan Road	Modine	350,000BTU	PV350AE0130	Natural Gas
Booster Station 2	10415-Sheridan Road	Modine	350,000BTU	PV350AE0130	Natural Gas
Booster Station 1	6831-93rd Street	Modine	35,000BTU	HE100A	Natural Gas



**Village of Pleasant Prairie
Office of the Village Administrator**

Date: February 28, 2012

To: Members of the Village Board of Trustees

From: Michael R. Pollocoff
Village Administrator

RE: Renewal of Animal Control Agreement

Attached is the proposed renewal of the annual agreement with Robert W. Melby, Jr., (d/b/a Clawz and Pawz) for animal control services. Mr. Melby currently provides the service of capture and disposal of canines for the Village. This contract does not include the services that are being provided under a separate contract with Safe Harbor (Humane Society). There are no proposed amendments to the agreement; service charges have remained in place since 2006.

Recommendation: I recommend that the Village President and Village Clerk be authorized to enter into an agreement with Clawz and Pawz for 2012 animal control services.

ANIMAL CONTROL AGREEMENT

THIS AGREEMENT, made and entered into by and between the Village of Pleasant Prairie (hereinafter referred to as “the Village”, and ROBERT W. MELBY, JR., D/B/A Clawz and Pawz, (hereinafter referred to as “Contractor”).

1. Terms. This Agreement shall commence on January 1, 2012 and shall terminate on December 31, 2012.
2. Contractors Obligations. The Contractor shall be obligated during the term of this agreement to provide the basic services, as hereinafter defined as well as the following additional services to the Village:
 - A. Domestic Canine Control. Contractor shall provide domestic animal control services within the Village, consisting of the capture and disposal of detained canines. Any and all captured domestic canines shall be transported by Contractor to the Safe Harbor (hereinafter “Humane Society”). The Village shall bear all costs and fees issued by the Humane Society. Contractor shall also report domestic animal abuse to the Pleasant Prairie Police Department.
 - B. Cooperation. Contractor shall cooperate with the Village and its duly authorized representatives specified by the Pleasant Prairie Police Chief. Contractor’s work and Contractor and his employees shall testify in any hearing, trials or legal proceedings, upon the request of the Village.
 - C. Availability. Contractor shall be available by telephone during Contractor’s Work Schedule, as hereinafter defined.
3. Work Schedule. Contractor shall perform work in accordance with the following schedule:
 - A. Respond to emergency calls from the Village, as determined in the sole discretion of the Village, 24 hours a day, 7 days per week. An emergency shall be defined as a situation involving an animal that is or may be injured, sick, disabled or an immediate threat to the public health, safety and welfare.
 - B. Respond to non-emergency animal control call Monday through Friday, excluding holidays recognized by the Village, between the hours of 9:00 a.m. and 5:00 p.m., (hereinafter “Normal Work Schedule”). Contractor may operate live wild animal traps, as deemed professionally necessary, during such other times as Contractor deems appropriate.
4. Contractor’s Compensation. In exchange for the performance and completion of the Contractor’s obligations as set forth herein, Contractor shall be entitled to the following compensation:

A. Basic Services. Contractor shall be entitled to a monthly service fee in the amount of \$250.00 per month, for Contractor's basic services which shall include:

- i. Maintain and staff office, and be responsible for all costs and expenses of business operation.
- ii. Office is to have dedicated business phone line, computer with internet and email access.
- iii. Attend meetings requested by Village officers.
- iv. Appear in Court for administrative hearings upon request of Village Officers.
- v. Perform all other work not itemized below involving Animal Control Services.

B. Itemized Services. Contractor shall be paid in addition to the monthly service fee, the cost set forth hereafter for each animal as specified below:

- i. Capture and dispose of a detained stray domestic canine during normal work schedule. \$50.00
- ii. Capture and dispose of a detained stray domestic canine any time outside of Contractor's Normal Work Schedule. \$60.00
- iii. Attend to an injured or dangerous animal and/or capture or take custody of any domestic canine due to injury or neglect at the request of the Village during Contractor's Normal Work Schedule. \$50.00
- iv. Attend to an injured or dangerous animal and/or capture or take custody of any domestic canine due to injury or neglect at the request of the Village outside of Contractor's Normal Work Schedule. \$60.00

Payment shall be made by Village on a monthly basis upon submission of an invoice and any required report documentation for completed work to the Village Clerk within fifteen (15) days after receipt of invoice and said documentation. The form of invoices and reports shall be determined by the Village from time to time.

5. Termination for Cause. In the event either party should fail to fulfill in a timely manner its obligations under this contract, the nonbreaching party shall have the right to terminate this contract provided that written notice of said breach is given to the breaching party, thereby specifying that

this Agreement will be terminated within 10 days of the date of said notice in the event that the breaching party has not cured the purported breach to the satisfaction of the noticing party.

6. Methods and Manner of Performance. Contractor shall have discretion to select such methods, manner, labor, equipment, materials and supplies for the performance of Contractor's operations as will assure professional quality of work and a rate of progress which will assure the timely completion of work. Contractor is responsible for furnishing all labor, equipment, material and supplies required to perform work.

7. Contractor's Employees. Although Contractor performs work as an independent Contractor, the Village Board shall have the right to request Contractor to remove or discipline any Contractor's employees performing work when said employee does not furnish quality workmanship or is uncooperative with, or in performance of work is disrespectful to Village personnel or any Village citizen.

8. No Assignment. Contractor may not assign this Contract, enter into a joint enterprise or sublet any work without the express written approval of the Village Board. The Village shall not be liable for any costs and expenses arising from any such assignment. An unlawful assignment, joint enterprise or subletting shall render this Contract voidable by the Village Board as of the date thereof, and the Village will not be obligated to pay to Contractor any money for any work performed by an unauthorized party. The Contractor will be responsible for any cost, loss, expense or damages the Village may incur in enforcing this provision. However, nothing contained herein shall prevent Contractor from assigning this Agreement to a Wisconsin business corporation which Contractor may form during the term of this Agreement, so long as Contractor possesses a majority shareholder interest in said corporation, and immediately notifies the Village of any such assignment.

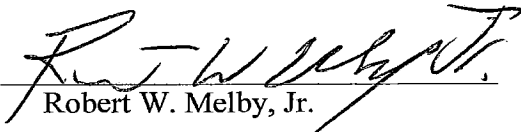
9. Indemnification. Contractor agrees that it will, at all times relevant to this Agreement, defend, indemnify and hold harmless Village and Village's officers, agents, employees and representatives, from and against any and all liability, loss, charges, damages, claims, judgments, costs, expenses or attorney's fees, which they may hereafter sustain, incur or be required to pay as a result of any action or inaction by Contractor or its officers, agents, employees or representatives or as a result of the willful or negligent act or omission of Contractor and its suppliers, assigns, employees, officers, agents or representatives, or resulting from Contractor's failure to perform or observe any of the terms, covenants and conditions of this Agreement, should any person or party, as a result thereof, suffer or sustain personal injury, death or property loss or damage, or a violation of any other right protected by law.

10. Insurance. Contractor shall, prior to performing work and at all times during the term of this agreement, carry insurance policies, with limitations of coverage reasonably acceptable to the Village, providing coverage for commercial general liability, automobile liability and worker's compensation. Contractor shall, upon seven (7) days prior written notice from the Village, verify said insurance coverage by a certificate of insurance issued by the Village Clerk, which shall provide that none of any of the above-described policies will be cancelled, terminated or lapse before the expiration of this term, without the issuing company submitting thirty (30) days prior written notice to the Village.

11. Licensure. Contractor hereby agrees to maintain, throughout the term of this Agreements, as amended from time to time, any and all licenses and permits are required by federal, state and local laws.

IN WITNESS WHEREOF, the Village and contractor each certify that they have authority under their respective organizational structure and governing laws to execute this Agreement, and that the parties hereto have hereunto executed this Agreement on the date last signed by a party thereto.

ROBERT W. MELBY, JR.
d/b/a Clawz and Pawz Animal Rescue and Control

By: 
Robert W. Melby, Jr.

Date: 2-9-12

Village of Pleasant Prairie

By: _____

Print Name: _____

Date: _____

By: _____

Print Name: _____

Date: _____

Staff Report

To: Pleasant Prairie Village Board Members, Recreation Commission Members
CC: Mike Pollocoff, Village Administrator
Carol Willke, Director of Recreation
Lyn Boehm, Programs Director
Kathy Goessl, VPP Finance Director
From: Chris Finkel, Business Director
Date: 2/18/2012
Re: Chapter 242: Parks and Recreation Fees Ordinance Modifications

This recommendation is for the modification to Chapter 242 of the Municipal Code as it pertains to fee structures for the Recreation Department.

§ 242-9. LakeView RecPlex.

A. User charges for LakeView RecPlex

The amendment to this section of the ordinance is the change of trial membership rates.

(20) Trial membership monthly rate.

Change trial membership rate

Type	Old Fee	New Fee
Adult	\$89.00	\$90.00
Adult Secondary	\$25.00	\$30.00
Youth Additional	\$20.00	\$25.00

B. Rental Rates

The amendment to this section of the ordinance is the addition new rental options and changes of member and non-member fees for the Services. See attached.

C. Program Rates

The amendment to this section of the ordinance is the addition of new Programs and changes of member and non-member session fees for recreation programs. See attached.

D. Program Services

The amendment to this section of the ordinance is the addition new programs and changes of member and non-member fees for the Services. See attached.

F. Birthday Party & Field Trip Rates.

The amendment to this section of the ordinance is the addition new options and changes of member and non-member fees for the Birthday Party & Field Trips. See attached.

G. Child care

The amendment to this section of the ordinance is the addition new options and changes of fees for kids court child care. See attached.

These rates were approved by the Recreation Commission on February 14, 2012 are being recommended for approval by the Village Board at the meeting on the 5th of March, 2012. Thank you for your consideration.

ORDINANCE #12-12

ORDINANCE TO AMEND CHAPTER 242 OF THE MUNICIPAL CODE OF THE VILLAGE OF PLEASANT PRAIRIE, KENOSHA COUNTY, WISCONSIN RELATING TO VILLAGE PARK AND LAKEVIEW RECPLEX FEES

BE IT ORDAINED AND ESTABLISHED by the Village Board of Trustees of the Village of Pleasant Prairie, Kenosha County, Wisconsin, that Chapter 242 is amended as follows:

§ 242-9. LakeView RecPlex.

A. User charges for LakeView RecPlex

The amendment to this section of the ordinance is the change of trial membership rates.

(20) Trial membership monthly rate.

Change trial membership rate

Type	Old Fee	New Fee
Adult	\$89.00	\$90.00
Adult Secondary	\$25.00	\$30.00
Youth Additional	\$20.00	\$25.00

B. Rental Rates

The amendment to this section of the ordinance is the addition new rental options and changes of member and non-member fees for the Services. See attached.

C. Program Rates

The amendment to this section of the ordinance is the addition of new Programs and changes of member and non-member session fees for recreation programs. See attached.

D. Program Services

The amendment to this section of the ordinance is the addition new programs and changes of member and non-member fees for the Services. See attached.

F. Birthday Party & Field Trip Rates.

The amendment to this section of the ordinance is the addition new options and changes of member and non-member fees for the Birthday Party & Field Trips. See attached.

G. Child care

The amendment to this section of the ordinance is the addition new options and changes of fees for kids court child care. See attached.

Effective Date: The effective date of this ordinance is March 6, 2012

Passed and adopted this 5th day of March, 2012.

John P. Steinbrink, President

Attest:

Jane M. Romanowski, Clerk

Posted: _____

RecPlex Program Fees 2012

Recommend: 2-14

Category	Program	Charge Per	Program Fees 2012			Program Information			Fee Changes		Cost per Class		Cost per Hour		Member Vs Non-Member
			Member	Non-Member	Early Bird (1)	Times per week	Length of Time min	# of weeks	M	NM	Member	Non-Member	Member	Non-Member	
AQ: LG & Safety	AED & CPR Class	Class	30	60		1	240	1	-	-	30.00	60.00	7.50	15.00	2.00
AQ: LG & Safety	AED, CPR, & First-Aid	Class	40	70		1	480	1	-	-	40.00	70.00	5.00	8.75	1.75
AQ: LG & Safety	Ellis Lifeguard Training Program	Session	175	250		2	120	5	-	-	17.50	25.00	8.75	12.50	1.43
AQ: LG & Safety	Ellis Lifeguard Re-certification	Session	125	200		2	60	5	-	-	12.50	20.00	12.50	20.00	1.60
AQ: LG & Safety	Jr. Lifeguard Training Program	Session	95	130	(5)	1	120	7	-	-	13.57	18.57	6.79	9.29	1.37
AQ: LG & Safety	Jr. Lifeguard Club: 8 week session	Session	55	82	(5)	1	60	8	-	-	6.88	10.25	6.88	10.25	1.49
AQ: LG & Safety	Jr. Lifeguard Club: 7 week session	Session	49	72	(5)	1	60	7	-	-	7.00	10.29	7.00	10.29	1.47
AQ: LTS	Learn to Swim: Youth, Adult & Teen: 8 week session	Session	55	82	(5)	1	45	8	-	-	6.88	10.25	9.17	13.67	1.49
AQ: LTS	Learn to Swim: Youth, Adult & Teen: 7 week session	Session	49	72	(5)	1	45	7	-	-	7.00	10.29	9.33	13.71	1.47
AQ: Misc	Masters Swim Full Year	Yearly	350	375		2	45	60	---	---	3.50	3.75	4.67	5.00	1.07
AQ: Misc	Masters Swim 1/2-year	Bi-Annual	180	205		2	45	24	---	---	3.75	4.27	5.00	5.69	1.14
Fitness: Group	Group Fitness: Core: 8 week session	Session	27	45	(5)	1	60	8	-	-	3.38	5.63	3.38	5.63	1.67
Fitness: Group	Group Fitness: Core: 7 week session	Session	24	40	(5)	1	60	7	-	-	3.43	5.71	3.43	5.71	1.67
Fitness: Group	Group Fitness: Core: 6 week session	Session	21	35	(5)	1	60	6	-	-	3.50	5.83	3.50	5.83	1.67
Fitness: Group	Group Fitness: Core: 5 week session	Session	18	30	(5)	1	60	5	-	-	3.60	6.00	3.60	6.00	1.67
Fitness: Group	Group Fitness: Core Fitness Mix: Passport: Monthly effective: April 1	Monthly	30	NA	NA	3	60	4	(10)		2.50	NA	2.50	NA	NA
Fitness: Group	Group Fitness: Specialty: 8 week session	Session	48	80	(5)	1	60	8	-	-	6.00	10.00	6.00	10.00	1.67
Fitness: Group	Group Fitness: Specialty: 7 week session	Session	43	72	(5)	1	60	7	-	-	6.14	10.29	6.14	10.29	1.67
Fitness: Group	Group Fitness: Specialty: 7 week session effective: Spring Session	Session	38	63	(5)	1	60	6	-	3	6.33	10.50	6.33	10.50	1.66
Fitness: Group	Group Fitness: Specialty: 5 week session	Session	30	50	(5)	1	60	5	-	-	6.00	10.00	6.00	10.00	1.67
Fitness: Group	Group Fitness: Fitness Mix: Core: 8 week effective: Spring Session	Session	79	165	(5)	3	60	8	(16)	-	3.29	6.88	3.29	6.88	2.09
Fitness: Group	Group Fitness: Fitness Mix: Core: 7 week effective: Spring Session	Session	69	145	(5)	3	60	7	(16)	-	3.29	6.90	3.29	6.90	2.10
Fitness: Group	Group Fitness: Fitness Mix: Core: 6 week effective: Spring Session	Session	59	125	(5)	3	60	6	(13)	-	3.28	6.94	3.28	6.94	2.12
Fitness: Group	Group Fitness: Fitness Mix: Core: 5 week effective: Spring Session	Session	49	105	(5)	3	60	5	(10)	-	3.27	7.00	3.27	7.00	2.14
Fitness: Group	Group Fitness: Fitness Mix: Total: 8 week effective: Spring Session	Session	129	229	(5)	3	60	8	(5)	-	5.38	9.54	5.38	9.54	1.78
Fitness: Group	Group Fitness: Fitness Mix: Total: 7 week effective: Spring Session	Session	115	205	(5)	3	60	7	(4)	-	5.48	9.76	5.48	9.76	1.78
Fitness: Group	Group Fitness: Fitness Mix: Total: 6 week effective: Spring Session	Session	99	175	(5)	3	60	6	(2)	2	5.50	9.72	5.50	9.72	1.77
Fitness: Group	Group Fitness: Fitness Mix: Total: 5 week	Session	85	145	(5)	3	60	5	-	-	5.67	9.67	5.67	9.67	1.71
Fitness: Group	Group Fitness: Total Fitness Mix: Passport: Monthly effective: April 1	Monthly	50	NA	NA	3	60	4	(10)		4.17	NA	4.17	NA	NA
Fitness: Group	Group Fitness: Core: Daily	Daily	5	9		1	60	1	-	-	5.00	9.00	5.00	9.00	1.80
Fitness: Group	Group Fitness: Core: 5 pak	Daily	23	42		1	60	5	-	1	4.60	8.40	4.60	8.40	1.83
Fitness: Group	Group Fitness: Core: 10 pak	Daily	43	81		1	60	10	(2)	-	4.30	8.10	4.30	8.10	1.88
Fitness: Group	Group Fitness: Specialty: Daily	Daily	8	13		1	60	1	-	(2)	8.00	13.00	8.00	13.00	1.63
Fitness: Group	Group Fitness: Specialty: 5 pak	Daily	38	62		1	60	5	3	(8)	7.60	12.40	7.60	12.40	1.63
Fitness: Group	Group Fitness: Specialty: 10 pak	Daily	72	117		1	60	10	-	(18)	7.20	11.70	7.20	11.70	1.63
Fitness: Group	Group Fitness: Grp Training: Daily	Daily	10	15		1	60	1	NEW	NEW	10.00	15.00	10.00	15.00	1.50
Fitness: Group	Group Fitness: Grp Training: 5 pak	Daily	47	71		1	60	5	NEW	NEW	9.40	14.20	9.40	14.20	1.51
Fitness: Group	Group Fitness: Grp Training: 10 pak	Daily	90	135		1	60	10	NEW	NEW	9.00	13.50	9.00	13.50	1.50
Fitness: Group	Group Fitness: Demo Week: Daily	Daily	NA	5		1	60	1	-	-	0.00	5.00	NA	5.00	NA
Fitness: Group Training	Group Training: 1 days: 8 week Session	Session	76	126	(5)	1	45	8	-	-	9.50	15.75	12.67	21.00	1.66
Fitness: Group Training	Group Training: 1 days: 7 week Session	Session	67	111	(5)	1	45	7	-	-	9.57	15.86	12.76	21.14	1.66
Fitness: Group Training	Group Training: 1 days: 6 week Session	Session	58	96	(3)	1	45	6	-	-	9.67	16.00	12.89	21.33	1.66
Fitness: Group Training	Group Training: 1 days: 5 week Session	Session	49	81	(3)	1	45	5	-	-	9.80	16.20	13.07	21.60	1.65
Fitness: Group Training	Group Training: 1 days: per session	Session	10	17	(3)	1	45	1	-	-	10.00	17.00	13.33	22.67	1.70
Fitness: Group Training	Group Training: 2 days: 8 week Session	Session	154	257	(5)	2	60	8	-	-	9.63	16.06	9.63	16.06	1.67
Fitness: Group Training	Group Training: 2 days: 7 week Session	Session	135	225	(5)	2	60	7	-	-	9.64	16.07	9.64	16.07	1.67
Fitness: Group Training	Group Training: 2 days: 6 week Session	Session	116	193	(5)	2	60	6	-	-	9.67	16.08	9.67	16.08	1.66
Fitness: Group Training	Group Training: 2 days: 5 week Session	Session	97	161	(5)	2	60	5	-	-	9.70	16.10	9.70	16.10	1.66
Fitness: Group Training	Group Training: 3 days: 8 week Session	Session	228	383	(5)	3	60	8	-	-	9.50	15.96	9.50	15.96	1.68
Fitness: Group Training	Group Training: 3 days: 7 week Session	Session	200	335	(5)	3	60	7	-	-	9.52	15.95	9.52	15.95	1.68
Fitness: Group Training	Group Training: 3 days: 6 week Session	Session	172	287	(5)	3	60	6	-	-	9.56	15.94	9.56	15.94	1.67
Fitness: Group Training	Group Training: 3 days: 5 week Session	Session	143	239	(5)	3	60	5	-	-	9.53	15.93	9.53	15.93	1.67
Fitness: Group Training	Group Training: Corporate: 16 sessions	Session	136	NA	(5)	1	60	16	-	-	8.50	NA	8.50	NA	NA
Fitness: Dance	Dance: 8 week Session	Session	55	82	(5)	1	60	8	-	-	6.88	10.25	6.88	10.25	1.49

RecPlex Program Fees 2012

Recommend: 2-14

Category	Program	Charge Per	Program Fees 2012			Program Information			Fee Changes		Cost per Class		Cost per Hour		Member Vs Non-Member
			Member	Non-Member	Early Bird (1)	Times per week	Length of Time min	# of weeks	M	NM	Member	Non-Member	Member	Non-Member	
Fitness: Dance	Dance: 7 week session	Session	49	72	(5)	1	60	7	-	-	7.00	10.29	7.00	10.29	1.47
Fitness: Dance	Dance: 6 week session	Session	42	62	(5)	1	60	6	-	-	7.00	10.33	7.00	10.33	1.48
Fitness: Dance	Dance: 5 week session	Session	35	52	(5)	1	60	5	-	-	7.00	10.40	7.00	10.40	1.49
Fitness: Misc	ZONE: Fitness Camp: weekly	Weekly	90	125		5	180	1	---	---	18.00	25.00	6.00	8.33	1.39
Fitness: Misc	ZONE: Fitness Camp: daily	Daily	20	30		1	180	1	---	---	20.00	30.00	6.67	10.00	1.50
Fitness	Triathlon: Indoor Triathlon	Event	35	45		1	60	1	-	-	35.00	45.00	35.00	45.00	1.29
Ice	USFS Basic Skills Registration Fee	Individual	12	12		1	60	1	-	-	12.00	12.00	12.00	12.00	1.00
Ice	USFS Beginner: Parent Tot & Snow Plow Sam: 6 week session	Session	57	69	(5)	1	30	6	-	1	9.50	11.50	19.00	23.00	1.21
Ice	USFS Beginner: Parent Tot & Snow Plow Sam: 7 week session	Session	66	80	(5)	1	30	7	-	1	9.43	11.43	18.86	22.86	1.21
Ice	USFS Beginner: Parent Tot & Snow Plow Sam: 8 week session	Session	76	92	(5)	1	30	8	-	1	9.50	11.50	19.00	23.00	1.21
Ice	USFS Basic: Basic Skills 1-8 & Adult: 6 week session	Session	66	80	(5)	1	40	6	-	1	11.00	13.33	16.50	20.00	1.21
Ice	USFS Basic: Basic Skills 1-8 & Adult: 7 week session	Session	77	93	(5)	1	40	7	-	1	11.00	13.29	16.50	19.93	1.21
Ice	USFS Basic: Basic Skills 1-8 & Adult: 8 week session	Session	88	106	(5)	1	40	8	-	1	11.00	13.25	16.50	19.88	1.20
Ice	USFS Freestyle 1-6 / Specialty: 6 week session	Session	78	94	(5)	1	40	6	-	1	13.00	15.67	19.50	23.50	1.21
Ice	USFS Freestyle 1-6 / Specialty: 7 week session	Session	91	109	(5)	1	40	7	-	1	13.00	15.57	19.50	23.36	1.20
Ice	USFS Freestyle 1-6 / Specialty: 8 week session	Session	104	125	(5)	1	40	8	-	1	13.00	15.63	19.50	23.44	1.20
Ice	USFS Off Ice Classes: 6 week session	Session	34	55	(5)	1	40	6	-	1	5.67	9.17	8.50	13.75	1.62
Ice	USFS Off Ice Classes: 7 week session	Session	40	65	(5)	1	40	7	-	1	5.71	9.29	8.57	13.93	1.63
Ice	USFS Off Ice Classes: 8 week session	Session	46	75	(5)	1	40	8	-	1	5.75	9.38	8.63	14.06	1.63
Ice	Skating Exhibition Team	Season	274	299	-	1	60	19	-	-	14.42	15.74	14.42	15.74	1.09
Ice	Hockey: Starter, Fundamentals, Advanced: 6 weeks	Session	111	125	(5)	3	60	6	-	2	6.17	6.94	6.17	6.94	1.13
Ice	Hockey: Starter, Fundamentals, Advanced: 7 weeks	Session	129	145	(5)	3	60	7	-	2	6.14	6.90	6.14	6.90	1.12
Ice	Hockey: Starter, Fundamentals, Advanced: 8 weeks	Session	146	164	(5)	3	60	8	-	2	6.08	6.83	6.08	6.83	1.12
Ice	Hockey: Starter, Fundamentals, Advanced: 9 weeks	Session	163	183	(5)	3	60	9	-	2	6.04	6.78	6.04	6.78	1.12
Ice	Patriots House Hockey League (Mite/Squirt)	Season	700	800	-	3	50	24	50	50	9.72	11.11	11.67	13.33	1.14
Ice	Patriots House Hockey League (PeeWee/Bantam)	Season	750	850	-										1.13
Ice	Patriots House Hockey League - Spring	Season	224	254	-	3	50	8	25	25	9.33	10.58	11.20	12.70	1.13
Ice	Ankle Breakers: Punch Card	Session	120	132	-	1	50	13	-	-	9.23	10.15	11.08	12.18	1.10
Ice	Ankle Breakers: Buy-on	Season	12	13	-	1	50	1	-	-	12.00	13.00	14.40	15.60	1.08
Ice	Old Geezers	Season	210	230	-	1	90	16	-	-	13.13	14.38	8.75	9.58	1.10
Martial	ATA: Tiny Tigers, Karate Kids & Adult ATA: 8 week session	Session	103	162	(5)	3	50	8	-	-	4.29	6.75	5.15	8.10	1.57
Martial	ATA: Tiny Tigers, Karate Kids, & Adult ATA: 7 week session	Session	91	143	(5)	3	50	7	-	-	4.33	6.81	5.20	8.17	1.57
Martial	ATA: Tiny Tigers, Karate Kids & Adult ATA: 6 week session	Session	78	123	(5)	3	50	6	-	-	4.33	6.83	5.20	8.20	1.58
Martial	ATA: Tiny Tigers, Karate Kids, & Adult ATA: 5 week session	Session	65	103	(5)	3	50	5	-	-	4.33	6.87	5.20	8.24	1.58
Martial	Martial Arts: 8 week session	Session	56	79	(5)	1	60	8	3	1	7.00	9.88	7.00	9.88	1.41
Martial	Martial Arts: 7 week session	Session	49	69	(5)	1	60	7	3	1	7.00	9.86	7.00	9.86	1.41
Martial	Martial Arts: 6 week session	Session	42	59	(5)	1	60	6	2	-	7.00	9.83	7.00	9.83	1.40
Martial	Martial Arts: 5 week session	Session	35	49	(5)	1	60	5	2	-	7.00	9.80	7.00	9.80	1.40
Martial	Martial Arts: 8 week session: 90 minute	Session	65	91	(5)	1	90	8	4	2	8.13	11.38	5.42	7.58	1.40
Martial	Martial Arts: 7 week session: 90 minute	Session	57	79	(5)	1	90	7	4	1	8.14	11.29	5.43	7.52	1.39
Martial	Martial Arts: 6 week session: 90 minute	Session	49	69	(5)	1	90	6	3	2	8.17	11.50	5.44	7.67	1.41
Martial	Martial Arts: 5 week session: 90 minute	Session	41	59	(5)	1	90	5	3	3	8.20	11.80	5.47	7.87	1.44
Sports: Adult	Basketball - Men, Men's 35+ , Women's	Team	650	650		1	60	12	-	-	54.17	54.17	54.17	54.17	1.00
Sports: Adult	Dodge ball League - Coed	Team	350	350		1	60	12	-	-	29.17	29.17	29.17	29.17	1.00
Sports: Adult	Indoor Soccer - Men	Team	650	650		1	60	12	-	-	54.17	54.17	54.17	54.17	1.00
Sports: Adult	Kickball League	Team	400	400		1	60	12	-	-	33.33	33.33	33.33	33.33	1.00
Sports: Adult	Racquetball League (Non-members fee includes day pass)	Team	28	123		1	60	12	-	-	2.33	10.25	2.33	10.25	4.39
Sports: Adult	Softball Leagues- Coed, Men's and Women's	Team	650	650		1	60	12	-	-	54.17	54.17	54.17	54.17	1.00
Sports: Adult	Softball Leagues- Fall Ball: Men's & Coed	Team	450	450		1	60	10	-	-	45.00	45.00	45.00	45.00	1.00
Sports: Adult	Softball Leagues- Men's Classic League (payout league)	Team	850	850		1	120	12	-	-	70.83	70.83	35.42	35.42	1.00
Sports: Adult	Volleyball Leagues - Coed: Competitive & Recreational	Team	350	350		1	60	12	-	-	29.17	29.17	29.17	29.17	1.00

RecPlex Program Fees 2012

Recommend: 2-14

Category	Program	Charge Per	Program Fees 2012			Program Information			Fee Changes		Cost per Class		Cost per Hour		Member Vs Non-Member
			Member	Non-Member	Early Bird (1)	Times per week	Length of Time min	# of weeks	M	NM	Member	Non-Member	Member	Non-Member	
Sports: Adult	Wallyball League	Team	200	200		1	60	12	-	-	16.67	16.67	16.67	16.67	1.00
Sports: Youth	Basketball: Youth	Individual	75	90	(5)	1	60	8	-	-	9.38	11.25	9.38	11.25	1.20
Sports: Youth	Basketball: Summer & Fall Buckets	Individual	63	63	(5)	1	60	8	-	-	7.88	7.88	7.88	7.88	1.00
Sports: Youth	Little Kickers & Mighty Kickers	Individual	53	65	(5)	1	60	8	-	-	6.63	8.13	6.63	8.13	1.23
Sports: Youth	Youth Indoor Soccer: competitive	Team	350	350		1	60	8	-	-	43.75	43.75	43.75	43.75	1.00
Sports: Youth	Youth Indoor & Outdoor Soccer: recreational	Individual	53	65	(5)	1	60	8	-	-	6.63	8.13	6.63	8.13	1.23
Sports: Youth	Racquetball League	Individual	43	51		1	60	8	-	-	5.38	6.38	5.38	6.38	1.19
Sports: Youth	Racquetball Lessons	Individual	25	35		1	60	1	-	-	25.00	35.00	25.00	35.00	1.40
Sports: Youth	Wrestling: Youth	Individual	82	97	(5)	1	60	8	-	-	10.25	12.13	10.25	12.13	1.18
Sports: Youth	Softball *	Individual	55	68	(5)	1	60	8	-	-	6.88	8.50	6.88	8.50	1.24
Sports: Youth	T-ball	Individual	53	65	(5)	1	60	8	-	-	6.63	8.13	6.63	8.13	1.23
Sports: Youth	Girls Fast Pitch *	Individual	74	84	(5)	1	60	10	-	-	7.40	8.40	7.40	8.40	1.14
Sports: Youth	Boys Baseball *	Individual	74	84	(5)	1	60	10	-	-	7.40	8.40	7.40	8.40	1.14
Sports: Youth	Boys Baseball CAL RIPKEN: Gold & Silver	Individual	115	130	(5)	1	60	18	-	-	6.39	7.22	6.39	7.22	1.13
Sports: Youth	Dodgeball	Individual	45	55	(5)	1	60	8	-	-	5.63	6.88	5.63	6.88	1.22
Sports: Youth	Flag Football	Individual	65	75	(5)	1	60	8	-	-	8.13	9.38	8.13	9.38	1.15
Sports: Youth	Sports Camp: Soccer Camp	Individual	90	110	(5)	4	90	1	-	-	22.50	27.50	15.00	18.33	1.22
Sports: Youth	Sports Camp: Basketball Camp	Individual	135	160	(5)	5	270	1	-	-	27.00	32.00	6.00	7.11	1.19
Sports: Youth	Sports Camp: Softball Camp	Individual	55	70	(5)	2	90	1	-	-	27.50	35.00	18.33	23.33	1.27
TR: Pro	TR Program: level 1: 8 week session	Session	41	66	(5)	1	60	8	-	-	5.13	8.25	5.13	8.25	1.61
TR: Pro	TR Program: level 1: 7 week session	Session	36	58	(5)	1	60	7	-	-	5.14	8.29	5.14	8.29	1.61
TR: Pro	TR Program: level 1: 6 week session	Session	31	50	(5)	1	60	6	-	-	5.17	8.33	5.17	8.33	1.61
TR: Pro	TR Program: level 1: 5 week session	Session	26	42	(5)	1	60	5	-	-	5.20	8.40	5.20	8.40	1.62
TR: Pro	TR Program: level 2: 8 week session	Session	53	78	(5)	1	60	8	-	-	6.63	9.75	6.63	9.75	1.47
TR: Pro	TR Program: level 2: 7 week session	Session	46	68	(5)	1	60	7	-	-	6.57	9.71	6.57	9.71	1.48
TR: Pro	TR Program: level 2: 6 week session	Session	40	59	(5)	1	60	6	-	-	6.67	9.83	6.67	9.83	1.48
TR: Pro	TR Program: level 2: 5 week session	Session	33	49	(5)	1	60	5	-	-	6.60	9.80	6.60	9.80	1.48
TR Camp	TR Summer Camp: weekly rate (as mandated by govt policy)	Weekly	180	225					27	60					1.25
YTH: Camp	Summer Camp full day: weekly 6:30-6:30pm	Weekly	153	190		5	720	1	-	-	30.60	38.00	2.55	3.17	1.24
YTH: Camp	Summer Camp Full day: daily	Daily	40	50		1	720	1	-	-	40.00	50.00	3.33	4.17	1.25
YTH: Camp	Summer Camp full day: weekly 6:30-6:30pm	Weekly	153	190		5	720	1	-	-	30.60	38.00	2.55	3.17	1.24
YTH: Camp	Summer Camp Half day: daily 6:30am-12:00 or 12:30-6:30pm	Daily	25	30		1	720	1	-	-	25.00	30.00	2.08	2.50	1.20
YTH: Camp	Summer Camp half day: weekly 6:30am-12:00 or 12:30-6pm	Weekly	90	125		5	720	1	-	-	18.00	25.00	1.50	2.08	1.39
TR Camp	TR Summer Camp: daily rate (as mandated by govt policy)	Daily	36	45					-	-					1.25
TR : Camp	Summer Camp Full day: daily	Daily	43	55		1	720	1	-	-	43.00	55.00	3.58	4.58	1.28
TR: Camp	Summer Camp Full day: daily: field trip day 6:30-6:30pm	Daily	53	65		1	720	1	-	-	53.00	65.00	4.42	5.42	1.23
TR& YTH: Camp	Summer Camp: Specialty Camp: Weekly: Half Day 8:30-11:30am	Weekly	Mkt prc	Mkt prc		Mkt prc	Mkt prc		-	-	determined by camp				
TR& YTH: Camp	Summer Camp: Specialty Camp: Weekly: Full Day 6:30-6:30pm	Weekly	Mkt prc	Mkt prc		Mkt prc	Mkt prc		-	-	determined by camp				
TR & YTH: Camp	Summer Camp: Registration Fee	Annual	50	50					-	-					
TR & YTH: SACC	Summer Camp: Sibling Discount: Full Day: Weekly	Daily	-	-					-	-					
TR & YTH: Days Off	Days Off: Daily Fee	Daily	34	42		1	720	1	-	-	34.00	42.00	2.83	3.50	1.24
TR & YTH: Days Off	Days Off: 2 day package	2 days	68	84		2	720	1	-	-	34.00	42.00	2.83	3.50	1.24
TR & YTH: Days Off	Days Off: 3 day package	3 days	102	126		3	720	1	-	-	34.00	42.00	2.83	3.50	1.24
TR & YTH: Days Off	Days Off: 4 day package	4 days	136	168		4	720	1	-	-	34.00	42.00	2.83	3.50	1.24
TR & YTH: Days Off	Days Off: 5 day package	5 days	155	190		5	720	1	-	-	31.00	38.00	2.58	3.17	1.23
TR & YTH: Days Off	Days Off: 6 day package	6 days	186	228		6	720	1	-	-	31.00	38.00	2.58	3.17	1.23
TR & YTH: Days Off	Days Off: 7 day package	7 days	217	266		7	720	1	-	-	31.00	38.00	2.58	3.17	1.23
TR & YTH: Days Off	Days Off: 8 day package	8 days	248	304		8	720	1	-	-	31.00	38.00	2.58	3.17	1.23
TR & YTH: SACC	School Age Program: Registration: per school year	School year	30	30					-	-					
YTH: SACC	School Age Program: Transportation fee: per school year	School year	50	50					50	50	NEW	NEW			
TR & YTH: SACC	School Age Program: Late Fee	Daily	10	10		1	15	1	-	-	10.00	10.00	40.00	40.00	1.00
TR & YTH: SACC	School Age Program: Before School Care: weekly: AM	Weekly	30	37		5	90	1	-	-	6.00	7.40	4.00	4.93	1.23
TR & YTH: SACC	School Age Program: After School Care: weekly: PM	Weekly	59	72		5	210	1	-	-	11.80	14.40	3.37	4.11	1.22
TR & YTH: SACC	School Age Program: Before School Care: daily: AM	Daily	7	9		1	90	1	-	-	7.00	9.00	4.67	6.00	1.29
TR & YTH: SACC	School Age Program: After School Care: Daily: PM	Daily	13	19		1	210	1	-	-	13.00	19.00	3.71	5.43	1.46
TR & YTH: SACC	School Age Program: After School Care: Half Day	Daily	17	21		1	330	1	-	-	17.00	21.00	3.09	3.82	1.24

RecPlex Program Fees 2012

Recommend: 2-14

Category	Program	Charge Per	Program Fees 2012			Program Information			Fee Changes		Cost per Class		Cost per Hour		Member Vs Non-Member
			Member	Non-Member	Early Bird (1)	Times per week	Length of Time min	# of weeks	M	NM	Member	Non-Member	Member	Non-Member	
TR & YTH: SACC	School Age Program: Early Release	Daily	15	19		1	240	1	-	-	15.00	19.00	3.75	4.75	1.27
TR: Adult Care	Adult Care: Full Day Weekly	Weekly	350	374		5		1	-	(26)	70.00	74.80			1.07
TR: Adult Care	Adult Care: 1/2 Day Weekly	Weekly	160	174		5		1	(10)	(36)	32.00	34.80			1.09
YTH: Preschool	Preschool Program: Registration: per school year	School year	50	50					-	-					
YTH: Preschool	Preschool Program: Registration: per summer	Summer	30	30					-	-					
YTH: Preschool	Preschool U: Full Day: Weekly EFFECTIVE FALL 2012	Weekly	170	200		5	660	1	5	5	34.00	40.00	3.09	3.64	1.18
YTH: Preschool	Preschool U: Full Day: 3 days EFFECTIVE FALL 2012	Weekly	112	135		3	660	1	3	3	37.33	45.00	3.39	4.09	1.21
YTH: Preschool	Preschool U: Full Day: 2 days EFFECTIVE FALL 2012	Weekly	76	98		2	660	1	2	2	38.00	49.00	3.45	4.45	1.29
YTH: Preschool	Preschool U: Half Days: weekly EFFECTIVE FALL 2012	Weekly	120	160		5	330	1	5	5	24.00	32.00	4.36	5.82	1.33
YTH: Preschool	Preschool U: Half Days: 3 days EFFECTIVE FALL 2012	Weekly	77	97		3	330	1	3	3	25.67	32.33	4.67	5.88	1.26
YTH: Preschool	Preschool U: Half Days: 2 days EFFECTIVE FALL 2012	Weekly	53	68		2	330	1	2	2	26.50	34.00	4.82	6.18	1.28
YTH: Preschool	Preschool U: Summer Camp: Full Day: Weekly EFF. FALL 2012	Weekly	170	200		5	660	1	5	5	34.00	40.00	3.09	3.64	1.18
YTH: Preschool	Preschool U: Summer Camp: Full Day: 3 days EFF. FALL 2012	Weekly	116	141		3	660	1	3	3	38.67	47.00	3.52	4.27	1.22
YTH: Preschool	Preschool U: Summer Camp: Full Day: 2 days EFF. FALL 2012	Weekly	79	104		2	660	1	2	2	39.50	52.00	3.59	4.73	1.32
YTH: Preschool	Preschool U: Summer Camp: Half Days: weekly EFF. FALL 2012	Weekly	120	160		5	330	1	5	5	24.00	32.00	4.36	5.82	1.33
YTH: Preschool	Preschool U: Summer Camp: Half Days: 3 days EFF. FALL 2012	Weekly	81	101		3	330	1	3	3	27.00	33.67	4.91	6.12	1.25
YTH: Preschool	Preschool U: Summer Camp: Half Days: 2 days EFF. FALL 2012	Weekly	53	68		2	330	1	2	2	26.50	34.00	4.82	6.18	1.28
YTH: Preschool	Baby U: Full Day: Weekly	Weekly	220	260		5	660	1	-	-	44.00	52.00	4.00	4.73	1.18
YTH: Preschool	Baby U: Full Day: 3 days	Weekly	164	199		3	660	1	-	-	54.67	66.33	4.97	6.03	1.21
YTH: Preschool	Baby U: Full Day: 2 days	Weekly	126	161		2	660	1	-	-	63.00	80.50	5.73	7.32	1.28
YTH: Preschool	Sibling Discount: \$3 per full day	Weekly	3	-					-	-					0.00
YTH: Pro	Babysitting Class	Session	60	75		1	120	3	-	-	20.00	25.00	10.00	12.50	1.25
YTH: Pro	Youth & Family Program: level 1: 8 week session	Session	41	66	(5)	1	60	8	-	-	5.13	8.25	5.13	8.25	1.61
YTH: Pro	Youth & Family Program: level 1: 7 week session	Session	36	58	(5)	1	60	7	-	-	5.14	8.29	5.14	8.29	1.61
YTH: Pro	Youth & Family Program: level 1: 6 week session	Session	31	50	(5)	1	60	6	-	-	5.17	8.33	5.17	8.33	1.61
YTH: Pro	Youth & Family Program: level 1: 5 week session	Session	26	42	(5)	1	60	5	-	-	5.20	8.40	5.20	8.40	1.62
YTH: Pro	Youth & Family Program: level 2: 8 week session	Session	53	78	(5)	1	60	8	-	-	6.63	9.75	6.63	9.75	1.47
YTH: Pro	Youth & Family Program: level 2: 7 week session	Session	46	68	(5)	1	60	7	-	-	6.57	9.71	6.57	9.71	1.48
YTH: Pro	Youth & Family Program: level 2: 6 week session	Session	40	59	(5)	1	60	6	-	-	6.67	9.83	6.67	9.83	1.48
YTH: Pro	Youth & Family Program: level 2: 5 week session	Session	33	49	(5)	1	60	5	-	-	6.60	9.80	6.60	9.80	1.48
YTH: Daily	Youth Daily: 1 hour	Daily	5	9		1	60	1	-	-	5.00	9.00	5.00	9.00	1.80
YTH: Daily	Youth Daily: 2 hour	Daily	10	17		1	120	1	-	-	10.00	17.00	5.00	8.50	1.70
YTH: Daily	Youth Daily: 3 hour	Daily	15	26		1	180	1	-	-	15.00	26.00	5.00	8.67	1.73

RecPlex

Outdoor Recreation Facility, Equipment, and Services 2012

Category	Program	Charge Per	Program Fees 2012		Fee Changes		Member Vs Non-Member
			RP member/ VPP Resident	Non-Member/ Non-Resident	RP member/ VPP Resident	Non-Member/ Non-Resident	
Facility: Outdoor	Ball field: -maximum capacity: 100	hour	\$25	\$30	\$ -	\$ -	1.20
Facility: Outdoor	Ball field Pavilion: minimum 3 hours: maximum capacity: 120	hour	\$35	\$40	\$ 5	\$ 5	1.14
Facility: Outdoor	Beach Pavilion	hour	\$45	\$50	\$ 5	\$ 5	1.11
Facility: Outdoor	Beach Pavilion Kitchen: September - May	daily	\$20	\$30	\$ -	\$ -	1.50
Facility: Outdoor NEW	Daily Picnic site rental fee-dusk to dawn-inc electricity	daily	\$75	\$85	\$ 75	\$ 85	1.13
Facility: Outdoor	Picnic Area-hourly or after dusk	hourly	\$15	\$20	\$ -	\$ -	1.33
Facility: Outdoor	Private Beach: private area on lake Andrea Beach: includes 5 lifeguards	hour	\$175	\$225	\$ -	\$ -	1.29
Facility: Outdoor	Sand Volleyball Court	hour	\$10	\$15	\$ -	\$ -	1.50
Facility: Outdoor	Carol Beach Park	day	\$30	\$50	\$ -	\$ -	1.67
Facility: Outdoor	Pleasant Prairie Park	3 hours	\$50	\$60	\$ -	\$ -	1.20
Facility: Outdoor	Other Parks	day	\$30	\$50	\$ -	\$ -	1.67
Equipment: Outdoor	Bleachers	section	\$30	\$30	\$ -	\$ -	1.00
Equipment: Outdoor	Grill	day	\$45	\$45	\$ -	\$ -	1.00
Equipment: Outdoor	PA System w/ Sound Tech	hour	\$100	\$100	\$ -	\$ -	1.00
Equipment: Outdoor	Piers installed	fee	Negotiated	Negotiated			
Equipment: Outdoor	Piers	section	\$10	\$10	\$ -	\$ -	1.00
Equipment:Outdoor	Picnic Table	each	\$8	\$8	\$ 3	\$ 3	1.00
Equipment: Outdoor	Signage	sign	\$10	\$10	\$ -	\$ -	1.00
Equipment: Outdoor	Tent: 10x10	day	\$125	\$125	\$ -	\$ -	1.00
Equipment: Outdoor	Tent: 15x15	day	\$200	\$200	\$ -	\$ -	1.00
Equipment: Outdoor	Tent: 20 x 20	day	\$250	\$250	\$ -	\$ -	1.00
Equipment: Outdoor	Tent: 20 x40	day	\$350	\$350	\$ 30	\$ 30	1.00
Equipment: Outdoor NEW	Tent sides installed	per side	\$15	\$15	\$ 15	\$ 15	1.00
Equipment: Outdoor	Trough	day	\$10	\$10	\$ -	\$ -	1.00
Equipment: Outdoor	Portable Toilets - Sinks	day	\$120	\$120	\$ 20	\$ 20	1.00
Equipment: Outdoor	Projector: 1200 lumens (Beach Pavilion ONLY)	day	\$ 125	\$ 150	\$ -	\$ -	1.20
Equipment: Outdoor	Projection Screen (Beach Pavilion ONLY)	day	\$ 15	\$ 20	\$ -	\$ -	1.33
Equipment: Outdoor	TV-VCR-DVD (Beach Pavilion ONLY)	hour	\$ 20	\$ 25	\$ -	\$ -	1.25
Service	course set up fee/walk runs	event	\$ 50	\$ 50	\$ 50	\$ 50	1.00
Service	Rental groups Walk run per participant fee	per person	\$ 2	\$ 2	\$ 2	\$ 2	1.00
Service	Electricity Connection	day	\$25	\$25	\$ -	\$ -	1.00
Service	Garbage Collection	cubic yard	\$25	\$25	\$ -	\$ -	1.00
Service	Parking Attendant	hour	\$10	\$10	\$ -	\$ -	1.00
Service	Lifeguard	hour-per guard	\$10	\$10	\$ -	\$ -	1.00
Service	Recreation Supervisor	hour	\$35	\$35	\$ -	\$ -	1.00
Service	Security Officer	hour	\$60	\$60	\$ -	\$ -	1.00
Service	Wireless Internet Connection	day	\$ -	\$ 5	\$ -	\$ -	
Service	Wireless Internet Connection	3-day	\$ -	\$ 15	\$ -	\$ -	
Service	Wireless Internet Connection	week	\$ -	\$ 25	\$ -	\$ -	
Security Deposit	refundable security deposit on building including a liquor permit	event	\$ 250	\$ 250	\$ 250	\$ 250	

RecPlex

Outdoor Recreation Facility, Equipment, and Services 2012

Category	Program	Charge Per	Program Fees 2012		Fee Changes		Member Vs Non-Member
			RP member/ VPP Resident	Non-Member/ Non-Resident	RP member/ VPP Resident	Non-Member/ Non-Resident	
Security Deposit	Security Deposit: Pavilions no liquor permit-refundable	event	100	100	\$ -	\$ -	1.00
Permit: Tent Structure	Permit for Tent Structure	day	35	35	\$ 10	\$ 10	1.00

RecPlex
Indoor Recreation Facility, Equipment, and Services 2012

Category	Program	Charge Per	Program Fees 2012		Fee Changes		Member vs Non-Member
			Member	Non-Member	Member	Non-Member	
Facility: Indoor	Aquatics center: 50 - 150	hour	\$ 300	\$ 400	\$ -	\$ -	1.33
Facility: Indoor	Aquatics center: 151 - 300	hour	\$ 400	\$ 500	\$ -	\$ -	1.25
Facility: Indoor	Basketball - Volleyball court	hour	\$ 35	\$ 50	\$ -	\$ -	1.43
Facility: Indoor	Batting cages: w/o equipment	hour	\$ 30	\$ 50	\$ 15	\$ 25	1.67
Facility: Indoor	Batting cages: w/ equipment	hour	\$ 40	\$ 60	\$ 20	\$ 30	1.50
Facility: Indoor	Field house rental	hour	\$ 240	\$ 400	\$ -	\$ -	1.67
Facility: Indoor	LakeView Studio: weekday evenings & weekends	hour	\$ 60	\$ 65	\$ 5	\$ 5	1.08
Facility: Indoor	LakeView Studio: Mon-Fri 6:00am-4:00pm	hour	\$ 35	\$ 50	\$ 5	\$ -	1.43
Facility: Indoor	LakeView Studio: Mon-Fri 6:00am-4:00pm	daily	\$ 160	\$ 240	\$ -	\$ -	1.50
Facility: Indoor	Mezzanine	hour	\$ 30	\$ 40	\$ -	\$ -	1.33
Facility: Indoor	Multipurpose room: 1 room	hour	\$ 25	\$ 40	\$ -	\$ -	1.60
Facility: Indoor	Multipurpose room: 1 Mon-Fri 6:00am-4:00pm	hour	\$ 20	\$ 30	\$ 5	\$ -	1.50
Facility: Indoor	Multipurpose room: 1 Mon-Fri 6:00am-4:00pm	daily	\$ 100	\$ 160	\$ -	\$ -	1.60
Facility: Indoor	Multipurpose room: 2 rooms	hour	\$ 50	\$ 80	\$ 5	\$ 5	1.60
Facility: Indoor	Multipurpose room: 3 rooms	hour	\$ 65	\$ 110	\$ -	\$ -	1.69
Facility: Indoor	Racquetball court reservations	hour	\$ 3	\$ 18	\$ -	\$ -	6.00
Facility: Indoor	Racquetball Court Reservations: 10 hours	hour	\$ 30	NA	\$ -	n/a	
Facility: Indoor	Soccer field	hour	\$ 50	\$ 85	\$ -	\$ -	1.70
Facility: Indoor	Walleyball court	hour	\$ 20	\$ 40	\$ -	\$ -	2.00
Facility: Indoor	Rental After Normal Business Hours-until midnight	day	\$ 50	\$ 50	\$ -	\$ -	1.00
Equipment: Indoor	Dry Erase Board	rental	\$ 15	\$ 20	\$ -	\$ -	1.33
Equipment: Indoor	Easel	rental	\$ 15	\$ 20	\$ -	\$ -	1.33
Equipment: Indoor	PA system w/ microphone	day	\$ 50	\$ 65	\$ -	\$ -	1.30
Equipment: Indoor	Wireless Mic	day	\$ 25	\$ 30	\$ -	\$ -	1.20
Equipment: Indoor	Lapel Mic	day	\$ 30	\$ 35	\$ -	\$ -	1.17
Equipment: Indoor	Podium	rental	\$ 15	\$ 20	\$ -	\$ -	1.33
Equipment: Indoor	TV-VCR-DVD	hour	\$ 15	\$ 20	\$ -	\$ -	1.33
Equipment: Indoor	Racquetball Racquets	daily	\$ 1	\$ 3	\$ -	\$ -	3.00
Equipment: Indoor	Projector: 1200 lumens	day	\$ 125	\$ 150	\$ -	\$ -	1.20
Equipment: Indoor	Projection Screen	day	\$ 15	\$ 20	\$ -	\$ -	1.33
Service	Electricity: Fieldhouse	day	\$ 25	\$ 30	\$ -	\$ -	1.20
Service	Garbage Collection	cubic yard	\$ 25	\$ 30	\$ -	\$ -	1.20
Service	Parking Attendant	hour	\$ 10	\$ 15	\$ -	\$ -	1.50
Service	Recreation Supervisor	hour	\$ 35	\$ 40	\$ -	\$ -	1.14
Service	Security Officer	hour	\$ 60	\$ 65	\$ -	\$ -	1.08
Service	Wireless Internet Connection	day	\$ -	\$ 5	\$ -	\$ -	
Service	Wireless Internet Connection	3-day	\$ -	\$ 15	\$ -	\$ -	
Service	Wireless Internet Connection	week	\$ -	\$ 25	\$ -	\$ -	
Permit: Alcohol	Permit for Alcohol	day	\$ 35	\$ 35	\$ 10	\$ 10	1.00
Permit: Tent Structure	Permit for Tent Structure-must rent picnic site	day	\$ 35	\$ 35	\$ 10	\$ 10	1.00

RecPlex Birthday Package / Fieldtrips 2012

Category	Program	Program Fees 2012		Fee Changes		
		Member Fees	Non-Member Fees	change Member Fees	change Non-Member Fees	Member Vs Non-Member
Basic Birthday Package: 12 participants w/ wristbands	3 hour	\$ 120	\$ 135	5	5	1.13
Poolside Birthday Package: 12 participants w/ wristbands	3 hour	\$ 145	\$ 160	5	5	1.10
Lakeview Studio Package: 12 participants w/ wristbands	3 hour	\$ 175	\$ 190	10	10	1.09
Lakeview Studio Package: 24 participants w/ wristbands	3 hour	\$ 285	\$ 300	10	10	1.05
Package: 2.5 hours 45 minute pro party/room	12 children	\$ 175	\$ 190	15	15	1.09
Package: 2/12 hours teen Night w/ room & food	12 teens	\$ 195	\$ 195	10	10	1.00
Package: 4 hours: skate and swim party/room	12 children	\$ 190	\$ 205	10	10	1.08
Package: 4 hours: skate, swim, gym and room	12 children	\$ 215	\$ 230	10	10	1.07
Package: gym and swim 4 hours	12 children	\$ 170	\$ 185	10	10	1.09
Package: Carnival Fun 3 hours	bouncy house , room, deluxe package 12 children	\$ 270	\$ 285	20	20	1.06
Package: broom ball party 2.5 hours total-ice and party room	12 children	\$ 185	\$ 200	25	25	1.08
Package: skate and gym 4 hours	12 children	\$ 170	\$ 185	30	30	1.09
Package: gym and party room 3 hrs		\$ 120	\$ 135	5	5	1.13
Add on : New	add castle moon walk to gym party package	\$ 80	\$ 80	New	New	1.00
Package: Kids court, party room, 3 hrs	12 children 3 hrs; Non-connecting party room	\$ 115	\$ 130	-	-	1.13
Add on : New	upgrade Kids court party room to connecting Lakeview Studio	\$ 50	\$ 50	New	New	1.00
Package: 3 hours Beach, Pedal Boat: 1 hr,	inc. Hot Dog Food Package-12 children	\$ 130	\$ 145	-	-	1.12
Package: Grown up Party-fitness center, gym, pools, 3 hrs	12 participants ages 14 +	\$ 130	\$ 145	New	New	1.12
Package:Just for Girls Party	12 girls; 3 acitivities per instuctor, food, room 3 hrs	\$ 250	\$ 265	New	New	1.06
Package: Boot Camp Party	12 guests ages 10+ with 3 activities per instructor, room	\$ 200	\$ 215	New	New	1.08
Package: small group swim party-3 hrs	Mon and Wed nights, no room, 6 guests, 6 hot dogs/chips and pitcher of pop	\$ 75	\$ 75	New	New	1.00
Includes: 5 latex balloons & 1 mylar balloon	package	\$ 10	\$ 10	-	-	1.00
Includes: 2 tablecloths; 12 plates, napkins, cups & silverware	package	\$ 35	\$ 35	-	-	1.00
Includes: Food Package, Tablewear & Balloon, Dazzle	package	\$ 110	\$ 110	-	-	1.00
20 minute mascot appearance	20 min	\$ 25	\$ 25	-	-	1.00
Food Package: food for 12 participants, 12 cupcakes	package	\$ 50	\$ 50	-	-	1.00
Additional Wristbands: Swim, Ice, Kids court, gym	wristband	\$ 7	\$ 7	-	-	1.00
Additional Wristbands: Combo party-2 activities		\$ 10	\$ 10	-	-	1.00
Additional Wristbands: Skate, Swim & Gym		\$ 12	\$ 12	-	-	1.00
Additional Wristbands: Deluxe Packages		\$ 15	\$ 15	-	-	1.00
Additional Wristbands: Skate, Swim, & Gym		\$ 12	\$ 12	-	-	1.00
Food Service Fee	One Time	\$ 25	\$ 25	-	-	1.00
1 hour additional swim time w/room	hour	\$ 60	\$ 60	20	20	1.00
Field Trip Package: Aquatics & Fieldhouse Package	One Time	\$ 7	\$ 7	-	-	1.00
Field Trip Package: Ice Skating Package: 2-3 hours	One Time	\$ 6	\$ 6	-	-	1.00
Field Trip Package: Ice Skating& Swimming Package	One Time	\$ 10	\$ 10	-	-	1.00
Field Trip Package: Ice Skating, Swimming, & Gym	One Time	\$ 12	\$ 12	-	-	1.00
Field trip lunch package	Per person-groups under 100 guests	\$ 5	\$ 5	New	New	1.00

RecPlex

Birthday Package / Fieldtrips 2012

Category	Program	Program Fees 2012		Fee Changes		
		Member Fees	Non-Member Fees	change Member Fees	change Non-Member Fees	Member Vs Non-Member
Overnight adventure packages	minimum of 40 guests-per person	\$ 25	\$ 25	New	New	1.00
Overnight adventure packages	Groups of 50-100 guests-per person	\$ 22	\$ 22	New	New	1.00
Overnight adventure packages	Groups of 101+ -per person	\$ 20	\$ 20	New	New	1.00
Corporate mid week packages	various facility amenities, meeting room-per person	\$ 10	\$ 12	New	New	1.20
Corporate lunch package	Per person-groups under 100 guests	\$ 7	\$ 7	New	New	1.00
Field Trip Package: Individuals with Special Needs:	One Time	\$ 5	\$ 5			1.00

RecPlex Program Services 2012

Category	Program	Charge Per	Service Fees 2012		Service Information		Fee Changes		Member Vs Non-Member
			Member	Non-Member	# of times	Length of Time-Minutes	Member	Non-Member	
Aquatics	Private Lessons	Session	90	140	6	30	-	-	1.56
Aquatics	Semi-Private Lessons	Session	60	90	6	30	-	-	1.50
Fitness: Massage	Massage: 30 minute: Swedish	One Time	30	40	1	30	-	-	1.33
Fitness: Massage	Massage: 30 minute: Sports Massage	One Time	35	45	1	30	-	-	1.29
Fitness: Massage	Massage: 30 minute: Deep Tissue	One Time	40	50	1	60	-	-	1.25
Fitness: Massage	Massage: 60 minute: Swedish	One Time	50	65	1	60	-	-	1.30
Fitness: Massage	Massage: 60 minute: Sports Massage	One Time	60	75	1	60	-	-	1.25
Fitness: Massage	Massage: 60 minute: Deep Tissue	One Time	70	85	1	60	-	-	1.21
Fitness: Massage	Massage: 60 minute: Hot Stone	One Time	70	85	1	60	-	-	1.21
Fitness: Misc	TNT Fitness Passport: Monthly	Monthly	10				-	-	0.00
Fitness: Misc	XRgaming ZONE: Drop-in Session: Monthly	Monthly	5				---	---	0.00
Fitness: Misc	XRgaming ZONE: one-visit	One Time	3	6	1	-	---	---	2.00
Fitness: Misc	XRgaming ZONE: 10-visit	Session	25	50	10		---	---	2.00
Fitness: PT/Sports Performance	Personal Training: Level 1: 1 hour	Hour	55	60	1	60	-	-	1.09
Fitness: PT/Sports Performance	Personal Training: Level 1: 3 hour	Hour	53	58	1	60	NEW	NEW	1.09
Fitness: PT/Sports Performance	Personal Training: Level 1: 6 hour	Hour	50	55	6	60	-	-	1.10
Fitness: PT/Sports Performance	Personal Training: Level 1: 12 hour	Hour	45	50	12	60	-	-	1.11
Fitness: PT/Sports Performance	Personal Training: Level 1: 20 hour	Hour	40	45	20	60	---	---	1.13
Fitness: PT/Sports Performance	Personal Training: Level 2: 1 hour	Hour	63	68	1	60	-	-	1.08
Fitness: PT/Sports Performance	Personal Training: Level 2: 3 hour	Hour	61	66	1	60	NEW	NEW	1.08
Fitness: PT/Sports Performance	Personal Training: Level 2: 6 hour	Hour	58	63	6	60	-	-	1.09
Fitness: PT/Sports Performance	Personal Training: Level 2: 12 hour	Hour	53	58	12	60	-	-	1.09
Fitness: PT/Sports Performance	Personal Training: Level 2: 20 hour	Hour	48	53	20	60	---	---	1.10
Fitness: PT/Sports Performance	Personal Training: Level 3: 1 hour	Hour	71	76	1	60	-	-	1.07
Fitness: PT/Sports Performance	Personal Training: Level 3: 3 hour	Hour	69	74	1	60	NEW	NEW	1.07
Fitness: PT/Sports Performance	Personal Training: Level 3: 6 hour	Hour	66	71	6	60	-	-	1.08
Fitness: PT/Sports Performance	Personal Training: Level 3: 12 hour	Hour	61	66	12	60	-	-	1.08
Fitness: PT/Sports Performance	Personal Training: Level 3: 20 hour	Hour	56	61	20	60	---	---	1.09
Fitness: PT/Sports Performance	Small Grp Training: Level 1: 1 hour	Hour	27	32	1	60	-	-	1.19
Fitness: PT/Sports Performance	Small Grp Training: Level 1: 6 hour	Hour	25	30	6	60	-	-	1.20
Fitness: PT/Sports Performance	Small Grp Training: Level 1: 12 hour	Hour	23	28	12	60	-	-	1.22
Fitness: PT/Sports Performance	Small Grp Training: Level 1: 20 hour	Hour	32	37	20	60	---	---	1.16
Fitness: PT/Sports Performance	Small Grp Training: Level 2: 1 hour	Hour	32	37	1	60	2	2	1.16
Fitness: PT/Sports Performance	Small Grp Training: Level 2: 6 hour	Hour	30	35	6	60	2	2	1.17
Fitness: PT/Sports Performance	Small Grp Training: Level 2: 12 hour	Hour	28	33	12	60	(9)	(9)	1.18
Fitness: PT/Sports Performance	Small Grp Training: Level 2: 20 hour	Hour	35	40	20	60	---	---	1.14
Fitness: PT/Sports Performance	Small Grp Training: Level 3: 1 hour	Hour	37	42	1	60	4	4	1.14

RecPlex Program Services 2012

Category	Program	Charge Per	Service Fees 2012		Service Information		Fee Changes		Member Vs Non-Member
			Member	Non-Member	# of times	Length of Time-Minutes	Member	Non-Member	
Fitness: PT/Sports Performance	Small Grp Training: Level 3: 6 hour	Hour	35	40	6	60	(31)	(31)	1.14
Fitness: PT/Sports Performance	Small Grp Training: Level 3: 12 hour	Hour	38	38	12	60	(23)	(28)	1.00
Fitness: PT/Sports Performance	Small Grp Training: Level 3: 20 hour	Hour	56	64	20	60	---	---	4.09
Fitness: Training Club	Running Club or Multi-Sport Club	Monthly	10	NA			-		NA
Fitness: Training Club	Running Club & Multi-Sport Club Combo	Hour	15	NA			-		NA
Fitness: Virtual	Virtual Cycling	One Time	5	NA	1	60	-		NA
Fitness: Virtual	Virtual Cycling: 10 sessions	Session	45	NA	10	60	-		NA
Fitness: Virtual	Virtual Cycling: Monthly	Monthly	10	NA			-		NA
Fitness Assessment	Fitness Assessment: Body Composition Screen	One Time	5	12	1	60	-	-	2.40
Fitness Assessment	Fitness Assessment: Basic	One Time	25	46	1	60	-	-	1.84
Fitness Assessment	Fitness Assessment: Microfit	One Time	55	85	1	60	-	-	1.55
Sports	Fencing Private Lessons	Session	80	120	6	30	-	-	1.50
Sports	Fencing Semi-Private Lessons	Session	60	90	6	30	-	-	1.50
TR: Service	Friday Night Out	Daily	24	36	1	45	-	-	1.50
TR: Service	Saturday Respite	Hourly	14	17	1	60	-	1	1.21
TR: Service	Private Lessons: Swim, Skate	Session	100	140	6	30	10	-	1.40
TR: Service	Personal Training: 1 hour	Hour	55	60	1	60	-	-	1.09
TR: Service	Personal Training: 6 hour	Hour	49	55	6	60	-	-	1.12
TR: Service	Personal Training: 12 hour	Hour	43	50	12	60	-	-	1.16
TR: Service	One Day Trips	Daily	45	63	1	360	-	-	1.40
TR: Misc	TR Picnic	One time	25	25	1	NA	-	-	1.00
Youth Services	Kids Court Fees: Yearly Registraion fee	Yearly	15.00	15.00	-	-	-	-	NA
Youth Services	Kids Court Fees: 1 hour	Hour	-	6.00	1	60	-	-	NA
Youth Services	Kids Court Fees: 2.25 hour pass	Hour	-	13.00	1	135	-	-	NA
Youth Services	Kids Court Fees: 5 hour pass	Hour	-	27.50	1	300	-	-	NA
Youth Services	Kids Court Card: 10 hour Pass	Hour	-	52.50	1	600	-	-	NA
Youth Services	Kids Court Card: 20 hour pass	Hour	-	100.00			-	-	
Youth Services	Kids Court: Late Fee	15 minutes	5.00	5.00	NA	NA	-	-	1.00
Youth Services	Kids Court: Late Closing Pick-up	One time	5.00	5.00	NA	NA	-	-	1.00
Youth Services	Lil' Tykes Fees: 1 hour = \$4/hr - \$6/hr	Hour	4.00	6.00	1	60	-	-	1.50
Youth Services	Lil' Tykes Fees: 2.25 hour pass = \$3.75/hr - \$5	Hour	8.50	13.00	1	135	-	-	1.53
Youth Services	Lil' Tykes Fees: 5 hour pass = \$3.5/hr - \$5.5	Hour	17.50	27.50	1	300	-	-	1.57
Youth Services	Lil' Tykes Fees: 10 hour Pass = \$3.25/hr - \$5.2	Hour	32.50	52.50	1	600	-	-	1.62
Youth Services	Lil' Tykes Fees: 20 hour Pass = \$3/hr - \$5	Hour	60.00	100.00	1	600	-	-	1.67